

# Declaration of Business Interests

The purpose of this declaration is to provide protection for individuals involved in purchasing goods and services from the LMS budget.

The declaration should be completed in ink. Updated every year and signed by:

- The Headteacher.
- Any member of staff involved with purchasing.
- All members of the Governing Body.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

## Declaration

Please tick the relevant box.

☐

I, and members of my immediate family have no financial or personal interests, such as a relationship with a local supplier, which could be perceived as an unfair influence on the decision making process relating to official school purchases.

☐

I declare the following business interests on behalf of myself and my immediate family, and undertake to exclude myself from the decision making process relating to official school purchases in these areas:

Name & relationship to me	Organisation	Nature of business	Nature of interest

I undertake to inform the Headteacher of any changes that will affect the above declaration.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_