

# Secondary Education in Coventry 2022

INFORMATION FOR PARENTS



Apply by  
31 October  
2021

## REMEMBER

The information in this booklet was correct at the time of compilation in August 2021 but there may be changes to details either before or during the academic year 2022/23.

Please check our website [www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions) where any changes will be published.



**Apply online at:**

**[www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions)**

**If you need this information in another format or language please contact:**

**Telephone: 024 7697 5491**

**Email: [admin.emas@coventry.gov.uk](mailto:admin.emas@coventry.gov.uk)**

# Introduction

Deciding which secondary school to choose is one of the most important decisions parents, carers and young people have to make. We want to make sure that your child's move from primary to secondary school is as smooth as possible. It is important that you have all the information available so that you and your child can make an informed decision about the school you would prefer them to attend.

We aim to make sure that you have the best chance of securing a place at the school of your choice. For admissions in September 2021, we were only able to offer 75.9% of children their first preference. Due to the high number of applicants, many schools received more applications than there are places available. This meant that parents who applied late were often unsuccessful in getting a place at one of their preferred schools. It is therefore very important that you apply by the closing date and use the information in this booklet and advice from Admissions staff to ensure you have the best chance of getting a place at your preferred school.

For entry in 2022 we are expecting a higher number of applicants and although some schools have expanded to help to meet demand, we are aware that there will be a lot of competition for places again this year.

School places are offered on the basis of the priorities in each school admissions policy. Please look at the details of the policies for each school that you are interested in, so that you can see whether your application would have a high priority or not. It is important to make realistic applications because where you are not successful with any of your choices, we will have to offer you a place at the nearest school with places available, which may be some distance from your home.

To apply for a school place please apply online by 31 October 2021.

My staff will do everything they can to help provide the very best education for your child in Coventry.

**Kirston Nelson**

Director of Education and Skills

## Where can I get more help?

**If you feel you need more support and guidance than you find in this document then at any time during the process, you can:**

- **Contact staff** by emailing [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk)
- Or contact your local primary school

# Other language versions

English	If you need help translating this document, please contact the Ethnic Minority Achievement Service on 024 7697 5491
Arabic	إذا اردت المساعدة فى ترجمة هذه الأوراق، الرجاء الاتصال بخدمة الأقليات على هذا الرقم 024 7697 5491
French	Si vous avez besoin d'aide pour traduire ce document, nous vous prions de contacter le service 'Ethnic Minority Achievement' au 024 7697 5491
Italian	Se avrebbe bisogno d'aiuto per tradurre questo documento, potrebbe chiamare il servizio di esecuzione di minoranza etnica su questo numero di telefono 024 7697 5491
Mandarin	如果您需要帮助你翻译本文档，请联系少数民族成就服务 024 7697 5491
Panjabi	ਜਕਰ ਤਹਾਨੂੰ ਇਸ ਦਸਤਾਵਜ਼ (document) ਨੂੰ ਆਪਣੀ ਭਾਸ਼ਾ ਪੰਜਾਬੀ ਚ ਅਨਵਾਦ (translate) ਕਰਵਾਉਣ ਦੀ ਲੋੜ ਹ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ Ethnic Minority service Achievement ਨੂੰ ਹਠ ਲਖ ਨਬਰ ਤ ਸਪਰਕ ਕਰ। ਫ਼ਨ 024 7697 5491
Polish	Jeśli masz trudności ze zrozumieniem tego dokumentu i potrzebujesz tłumaczenia, zwróć się do Ethnic Minority Achievement Service pod numer 024 7697 5491
Portuguese	Se precisar de ajuda para traduzir este documento, entre em contato com o Serviço de Realização de Minorias Étnicas no 024 7697 5491
Romanian	Daca aveti nevoie de ajutor pentru a traduce acest document, va rugam sa contactati Ethnic Minority Achievement Service la numarul de telefon 024 7697 5491
Russian	Если вам нужна помощь с переводом этого документа, пожалуйста обращайтесь в Ethnic Minority Achievement Service по телефону 024 7697 5491
Slovak	Ak potrebujete pomoc s prekladom tohto dokumentu prosim kontaktujte Ethnic Minority Achievement Service na tel.cisle 024 7697 5491
Somali	Hadii aad u baahantahay in laguugu turjimo luqadaada Soomaliaga ah dekumintigaan , adoo mahadsan la xariir hayadaan Ethnic Minority Achievement Service or 024 7697 5491
Spanish	Si necesita ayuda para traducir este documento, póngase en contacto con el Servicio de Realización de Minorías Étnicas en el 024 7697 5491
Tamil	இந்த ஆவணத்தை மொழிபெயர்ப்பதற்கு உங்களுக்கு உதவி தேவைப்பட்டால், தயவுசெய்து சிறுபான்மையினரின் சாதனைச் சேவையை 024 7697 5491 இல் தொடர்பு கொள்ளவும்
Urdu	اگر آپ کو اس دستاویز کا ترجمہ کرنے میں مدد درکار ہے تو براۓ مہربانی اتھنک مائنارٹی اچیومنٹ سروس سے 024 7697 5491 پر رابطہ کریں۔

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# Why should I apply online?

- You will receive notification of the result of your application by email or you can check your account for details on 1 March 2022 – before the letter arrives
- There is no risk that your application will be lost in the post
- You will receive an email confirmation that your application has been received
- It is quick and easy to use
- You can apply 24 hours a day, 7 days a week
- It is safe and secure
- You can change your application up to the closing date (\*\* see below)

## Online admission process

Last year 87.2% of parents submitted online applications requesting a secondary school place for September 2021. The online facility for secondary school admissions for September 2022 will be available from 1 September 2021 until 31 October 2021 and is a quick and simple way to make your application. It will also enable you to know the result on 1 March 2022 rather than waiting for a letter that will be sent out with the results for all other applicants.

Some primary schools will make their computers available at certain times for parents to complete and submit an online application form. You should check with your child's school to find out whether they provide this service. Alternatively, check with your local library for support in completing your online application.

To find your nearest library please visit [www.coventry.gov.uk/communitylibraries](http://www.coventry.gov.uk/communitylibraries). You need to join the library before you can use a computer, it's free for everyone [www.coventry.gov.uk/info/126/libraries/3213/join\\_find\\_use](http://www.coventry.gov.uk/info/126/libraries/3213/join_find_use) Why not join up the whole family so you are ready for school?

You can apply straight from the school admissions page of the Coventry City Council website at [www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions)

**\*\*If you decide you want to change the schools or any information you can do this online up to the closing date, 31 October 2021. Please remember to **resubmit** your application after reviewing or making any changes to your application.**

You will receive an email on 1 March 2022 informing you which school has been allocated for your child. You can also log into your account and you will be able to see which school your child has been allocated to online.

If you are unable to complete an application online for any reason, you can contact your child's Primary school for a paper application and return this to the Primary school so they can send the application to the Admissions Team. Please ensure this is done before the deadline of 31 October 2021.



## REMEMBER

- For all online applications you will need a valid email address
- Please remember to **resubmit** your application after reviewing or making any changes
- Note your password down and keep it safe so you can access your account to check the result on 1 March 2022
- Passwords are case sensitive
- Paper applications can be completed and handed back to your child's primary school by the closing date

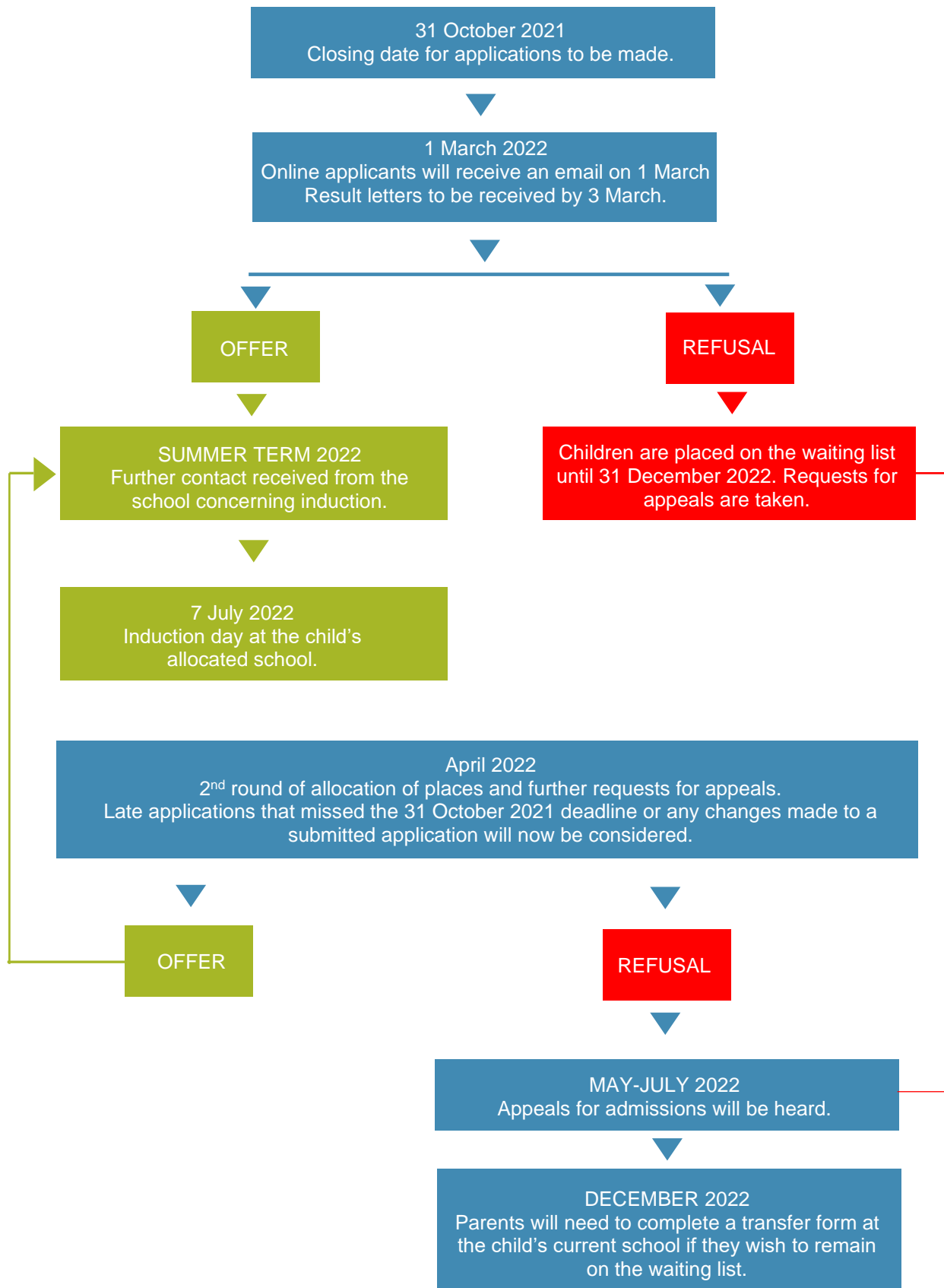
# Section 1

## General information



# School Admissions Flowchart

## September 2022



The Government requires every Local Authority to draw up a scheme for admissions to mainstream secondary schools. Our scheme covers every school in the Coventry area, except independent schools. The regulations also require Local Authorities to exchange information with their neighbouring authorities. The main aim of the scheme is to ensure that your child receives the best possible single offer of a place at a secondary school based on your preferences.

## How does the admissions process work?

If you would like your child to go to any maintained secondary school or Academy you will need to apply online via the [Coventry City Council website](http://www.coventry.gov.uk/schooladmissions/applyonline):  
[www.coventry.gov.uk/schooladmissions/applyonline](http://www.coventry.gov.uk/schooladmissions/applyonline)

**\*Please be advised that the 2022 cohort is a high birth year.**

- Parents will be able to apply for up to three schools. We strongly recommend that in your application, you list the three schools that you would like your child to attend. The school you name first should be the one you would most like your child to attend. There is no advantage in listing fewer than three schools or including the same school more than once
- You must include your catchment area school if you want to apply/be considered for a place at that school even if you make this your third choice
- If any of the schools you have listed receive more applications than there are places available, your application is assessed against that school's published admissions criteria
- We will offer you a place at the school you ranked highest if your application meets the admission criteria for more than one school
- An offer will be sent to you on 1 March 2022. If there is not a place available for you at any of the schools, you have requested we will allocate you a place at the nearest school with places available to your home address

## Admission criteria

For all children, the authority will try to offer a place at the school listed first. Parents are advised to read the admissions policies of all the schools requested so they can judge the likelihood, or not, of being offered a place at the school they most prefer. When a school receives more applications than it has places available, we need a fair and consistent way of deciding how to offer the places available.

It is important that you read all the criteria so that you can decide which school your child is most likely to be offered a place at. Some children are not offered a place at any of the schools listed on their application, because there are other children who meet the criteria better than they do. For September 2021 entry, 322 pupils did not get a requested school on 1 March 2021. In most cases, this was because they did not request other schools.

There are further details on how places were allocated on each individual school page in [Section 2](#).

## Making a realistic application - Before you apply

- Look at the **oversubscription criteria** for your preferred schools to work out which priority would be given to your application. Policy details can be found by school [here](#)
- Read the individual school pages in [Section 2](#) for definitions that can help you understand the words used within the oversubscription criteria.
- Check your distance from the school. The Admissions team can confirm this for you, please email: [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk) stating 'distance query' in the subject box

Comparing your priority and distance with how places have been offered in previous years will give you an indication of how successful your application might be. There are further details on how places were allocated on each individual school page in **Section 2**.

## Making a realistic application example

**This is an example and does not imply the outcome of an application.**

Imagine you are applying for School A - find out your priority by checking your circumstances against the oversubscription criteria like this:

1 Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all previously looked after children who were looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order. Including those children who appear (to the admission authority) to have been in state care outside England and ceased to be in state care as a result of being adopted.

Is your child or has your child ever been in foster care or adopted after being in foster care with a local authority or state care outside England?

No

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2 Children who live in the catchment area served by the school, who have a brother or sister attending the

- You can check this using <https://www.coventry.gov.uk/catchmentareas>

No

school provided that the brother or sister will continue to attend that school the following year	- Do you have an older child attending in year 7-10 at the time of applying and will they still be attending this school next September?	
3 Children living in the catchment area for School A	- You can check this using <a href="https://www.coventry.gov.uk/catchmentareas">https://www.coventry.gov.uk/catchmentareas</a>	No
4 Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will continue to attend that school the following year	Do you have an older child attending in year 7-10 at the time of applying and will they still be attending this school next September?	No
5 Children of staff employed by the school for more than 2 years (this does not apply to all schools)	Are you a member of school staff at School A?	No
6 Children living outside the catchment area	How far do you live from School A?	1.6 miles

For School A your application has priority 6 and you live 1.6 miles from the school. Check in **Section 2** the school page and compare to the last person offered a place at School A for last September, this could have been a child in priority 6 at 1.194 miles from the school. This then means that your child would **not** have been offered a place because you live too far away. **However, this is only a guide and does not mean your application would be unsuccessful every year.**

The number of places available in priority 6 will change depending on how many applications are made for each school and how many children live in the catchment area.

Please Note: There is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.

The distance of the last person offered a place could also change, for example, it will not always be 1.194 miles for School A. You can still apply for this school and if it is the school you want the most you should put it first on your application, but you should include other schools where you may have a better chance of being offered a place.

You should find out your priority and distance for all of your preferences. If you have a higher priority or the same priority and live closer to the school you have a good chance of being offered a place. If you have the same priority and live further away your chance of being offered a place is not as good.

Many people will choose to make applications for schools which have been judged by Ofsted as outstanding schools. This means that the schools will be very popular and have far more applications than places. For these schools they are often/usually unable to make offers to children who are lower than priority 3 or 4 in their policies. If you only apply for schools like this, where your application would be classed as under priority 6 then you will not be offered a place at any of your preferred schools.

**Please note:** The local authority legally must make sure that your child is offered a school place, this means that you will be given a place at the nearest school with a space available. This may not be your catchment area school, especially if all places are allocated to applicants who asked for the school and if other local schools have more applicants than they have places, you run the risk of being allocated a school some distance away. To prevent this from happening we would ask you to always include a school where your application will have a higher priority, even if you put this as your third preference. For example, apply for your catchment area school (as you may not get this later on), or a school where you have a higher priority because of your faith, or you have an older child already attending that school. Some schools do consider 6<sup>th</sup> form pupils as siblings (check the school policies for details)

If the school you want to apply for is a Catholic school, they will give priority to children who are baptised Catholic and/or those who live in the parish. Coventry Catholic schools require you to send the baptismal certificate for your child as well as include the school name on your application. Blue Coat School and Seva School require a **supplementary form** to be completed and returned to the school by the deadline date as additional documentation.

Coventry application forms have 3 choices for you to complete, If your 3 choices of schools are all outside Coventry, we would strongly advise that at least one of these choices should be your catchment area school - this will give you a higher chance of receiving a suitable school place offer on 1 March 2022.

**Please note:** All schools outside of Coventry will give you the final criteria of the distance you live from the school, unless you have a sibling already attending the school. Please make sure that you check the admission policies of the schools outside of Coventry by visiting their individual school website or contacting the Local Authority in which the school resides.

## REMEMBER

**If we can allocate a place at more than one of your preferred schools, we will offer you the school you ranked the highest.**

**You must include your catchment area school if you want to apply for a place at that school as there is no guarantee you will get this later in the process.**

**\*Please note: There will be a high number of children applying for places in 2022 so there will be more competition for places**

## Special Educational Needs and disabilities

Some pupils may have special educational needs and/or a disability during their time in education. All schools are required to have policies and a SEN information report about their provision for special educational needs which must be made available to parents via their website. Links to local schools can be accessed via the Local Offer on the Local Authority's website which can be found at: [www.coventry.gov.uk/sendlocaloffer](http://www.coventry.gov.uk/sendlocaloffer)

All schools must also have an Equality Scheme which sets out the school's arrangements to support pupils with disabilities and shows how they will increase access to education for disabled pupils.

Schools are responsible for arranging help for pupils with special needs and disabilities. The Local Authority provides a range of support services that are available to schools to assist staff and individual children.

Support services are provided for pupils with hearing and/or visual impairment, general learning difficulties, social emotional and mental health difficulties, speech and language and autism. The Education Psychology Service also provides support and advice to teachers and parents of pupils in relation to a wide range of learning difficulties.

Despite extra help, a very small number of pupils continue to have difficulties and may require a fuller statutory assessment of their needs. Under the Code of Practice for Special Educational Needs, an Education, Health and Care Needs assessment would then be carried out. Information on the statutory assessment process is available from either your child's school or from the Local Authority (see Local Offer website above).

Support can be obtained from the Local Authority's Statutory Assessment and Review Team (START) on 024 7683 1614 whilst the SEND Information, Advice and Support Service (SEND IASS) provides impartial and confidential support to children/young people and their parents/carers 024 7669 4307, or visit [www.coventry.gov.uk/iass](http://www.coventry.gov.uk/iass)

If parents believe that their child has difficulties and needs that the school is unaware of, or they are concerned about the arrangements being made, they should speak to the head teacher or the school SENCO in the first instance.

## Coventry process for pupils with an Education, Health and Care Plan transferring to secondary school during Year 6

The Statutory Assessment and Review Team (START) will write to families during the autumn term of Year 6 to seek parents' preferred school. Parents do not need to complete the normal online secondary admissions form. Parents will be asked to respond by October half term. Consultation will then follow with the parent's preferred school and the outcome will be communicated to parents by 15 February each year. Please note we are not always able to provide a place at the school of parental preference and this will vary each year depending on capacity in local schools but we will ensure a suitable school place that can meet your child's

need is provided. Any queries or concerns regarding pupils with an EHC Plan, should be addressed to the START Team: 024 7683 1614 or email: [sen@coventry.gov.uk](mailto:sen@coventry.gov.uk)

**Please note:** If you are undergoing an EHC needs assessment, which is scheduled to be completed **after** the 31<sup>st</sup> October deadline, you will need to complete a normal secondary admissions form through the usual process.

## Accurate addresses

You should use your current permanent address (where you are living at the time you complete your application) and include the council tax property number for that address. Please make sure that the address and postcode you give us is correct, because we may use them to see whether you qualify under a particular admissions criterion. We regularly check addresses, including arranging visits from Children and family support workers, and if details are not correct, we will withdraw the offer of a school place. For example, it is not valid to state the address of a childminder, grandparent or any other relation.

A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Local Authority that care is split equally between parents at two homes, school admission policies will detail how they will assess which address will be considered.

## WARNING

**The Local Authority will withdraw your offer of a school place if you have given incorrect information regarding your child's address.**

## Change of address

If you have submitted your application by the closing date of 31 October 2021 and move to a new house before 31 December 2021 you must contact admissions by email on [11plus@coventry.gov.uk](mailto:11plus@coventry.gov.uk) with your new address, we will then consider your preferences from your new address.

If you move after 31 December 2021 it will not be possible to take your new address into account until after the initial allocation of pupils to schools has been made on 1 March 2022.

You should be aware however that there may not be places available at that time. If this is the case, you will be informed of your right to appeal to an Independent Appeal Panel.

## Late applications

All applications received after 31 October 2021 will only be considered after offers are made to all on time applicants on 1 March 2022. This means that late applicants are only likely to get places at schools which are not full on 1 March 2022. Details within the individual school pages in [Section 2](#) show which schools were oversubscribed in previous years.



After 1 March 2022 all late applications will be considered along with applicants who have had a change of circumstances e.g. those who moved addresses too late for their new address to be taken into account. We will then make offers to all those in a second round of offers in early April 2022.

## Receipt of applications

If you apply online, you will receive an acknowledgement email. If you have returned a paper application form, you will be sent a receipt within 14 days.

**If you do not receive this receipt, then please contact the team immediately by emailing [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk) or telephone 024 7697 5445.**

**Without this receipt, your application will not have been received which means that your child will not be offered a school place.**

## Frequently asked questions about starting a secondary school

### Can I apply for a school place online?

An online application form is available at [www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions) follow the link to the online application. When you submit your application, you will receive an acknowledgement email. Supplementary forms for applicants applying for Blue Coat Church of England School and the Seva School can also be downloaded from the above website. However, these must be returned to the preferred school direct in the paper format. Advice is available from Admissions staff in making your application. It is your responsibility to contact us if you do not receive an acknowledgement.

### Can I make changes to my online application?

You can check and change your application up to the closing date 31 October 2021. However, it is important that you make sure you **resubmit** your application every time you view or make any changes as this will not be sent to the admissions team if you do not.

### What if my child is currently being educated outside of their normal age group?

If your child was not born between 1/9/2010 and 31/8/2011 then you will be unable to apply for secondary school entry in 2022 using the online portal. Please contact the Admissions Team on 024 7697 5445 to request a paper application form and to discuss your application.

Where requests are made for children to attend school outside their normal age group these will be considered on the circumstances of each case and in the child's best interests. Each secondary school governing body will need to make an individual decision. There are no guarantees that such applications will be agreed. However, where the application is not agreed a letter settling out the decision and reasons for it will be provided along with any rights to appeal.

For a summer born child that started in reception a year later than is usual, they would need to apply for a secondary school place as an out of year group place when they are in year 5 rather than year 6. If you have missed this deadline please speak to the Admissions Team and for more general advice you can go to

<https://www.gov.uk/government/publications/summer-born-children-school-admission>

### We went through the secondary admissions process three years ago with our older child. Has anything changed?

There have been some changes to the admissions criteria for some schools in respect of admissions and appeals. Please check the information in this booklet to see how the process will work in 2022. There has been an increasing demand for secondary school spaces due to the increasing birth rate. September 2022 entry has one of the highest birth rates and therefore we would advise you to read through the criteria and the past years allocation details as stated on the individual schools' details listed in [Section 2](#) of this booklet. If you don't understand the process, you can also contact Admissions by emailing [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk)

### **What happens if I miss the 31 October 2021 deadline?**

If your application is late it will not be dealt with until after 1 March 2022. You will not receive a letter regarding the outcome of your application until April 2022, and it is very unlikely you would get a place in any of the popular, oversubscribed schools. Please be aware that the high birth year for September 2022 will mean more demand for places in the city as a whole. Due to the increased demand for spaces there may be only a limited number of schools within the city with spaces available after the initial allocation has taken place on the 1 March 2022. All applications which are received before or on 31 October 2021 will be considered as on time.

### **What happens if I move after the deadline for receiving applications?**

If you have submitted your application by the closing date of 31 October 2021 and move to a new house before 31 December 2021 you must contact admissions by email on [11plus@coventry.gov.uk](mailto:11plus@coventry.gov.uk) with your new address, we will then consider your preferences from your new address. We will only take into account a new address when you are actually living there, and it is the child's permanent or main residence. If you originally put down 3 preferences for that address, you may also wish to change them to take into account your new address. If you move after the deadline of 31 December 2021, it will not be possible to take your new address into account for the school offered on 1 March 2022. We will only be able to use your new address for allocating a place from April 2022. You should be aware that there may not be places available in oversubscribed schools at that time.

### **How can I find out more about a particular secondary school?**

You will find some basic information in this booklet. You can also;

- Visit the school website for the school which you are interested in to view a copy of their prospectus, which will give you more details about the school. School contact details can be found via the link; [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails);
- Attend the open evenings. See [www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions) for latest details, Section 2 of this booklet or ask to visit the school and talk to the head teacher;
- [www.ofsted.gov.uk](http://www.ofsted.gov.uk) shows details of OFSTED inspections for all schools in the UK.

### **How can I find out which secondary school my primary school is linked to?**

There is a feeder school link between the Catholic primary schools and the Catholic secondary schools in the city. There is also a link between Sidney Stringer Primary Academy and Sidney Stringer Academy for September 2022 entry. You can find out more about which schools are linked and the level of priority this will give your application by checking the individual schools' details in Section 2 of this booklet or by checking the admissions policies for the schools via the link; [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails)

Apart from the schools listed above the remaining primary schools within Coventry City have **no** link with any of the secondary schools in the city giving priority for admission in September 2022.

### **If my child attends Seva Primary School do, we have to apply for a place for Year 7 at Seva Secondary?**

The Seva School is an all through school. If your child currently attends the primary school and you wish your child to continue at Seva Secondary, then you do not need to make an application. If you wish for your child to attend a different Secondary School, you will need to make an application by the 31 October 2021 deadline. If your child does not attend Seva Primary and you wish for a place at Seva Secondary you will need to make an application by the above deadline.

### **How do I find out which my catchment area school is and how far away I live from my preferred school?**

Information regarding catchment areas (which is not always your nearest school) can be found at [www.coventry.gov.uk/catchmentareas](http://www.coventry.gov.uk/catchmentareas). If you require details about the distance from your address to a school, please email [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk)

### **My child didn't get a place at Finham Park 2 even though we live less than a mile from the school. Why is this?**

In the admissions policy for Finham Park 2 they only allow for a limited number of applicants who live under a mile from the school so that they can ensure that the school contains a mix of children from a wider geographical area. Please check the policy for details.

### **If I register my child at a school, does this guarantee them a place there?**

No. You will only be considered for a place at a Coventry secondary school if you complete an application and include that school as a preference.

### **Can I write to support my application?**

Yes. You have the legal right to explain your reasons for wanting a particular school, including philosophical or religious reasons. However, these reasons will only be taken into account if they are directly linked to the admissions criteria for the schools you have listed on your application. If you are applying for Eden Girls School, Coventry under exceptional medical/social grounds, you should provide supporting evidence direct to the school.

### **What address should I use on my application form?**

See Page 15 of this booklet - "Accurate addresses"

### **I know which school I want my child to go to. Why should I request other schools?**

If you only list one school, you cannot be certain that your child will be offered a place there. If you are unsuccessful, we then allocate the nearest school with a place available. This may not be your catchment area school. If other local schools have more applicants than they have places, you run the risk of being allocated a school some distance away. You are strongly recommended therefore to use all your preferences and to include your catchment area school; doing so does not reduce your chance of getting your first preference school. For the September 2021 entry, 322 pupils did not get a requested school on 1 March 2021 and in most cases, this was because they did not

request other schools.

If you intend to apply for an independent school, it is also recommended that you apply for 1 or more of the schools discussed in this booklet and request the school on that form.

### **How do I make an application for Year 10 at WMG Academy?**

The WMG Academy admits pupils aged 14 -19 (transfer at year 10). All parent(s)/carer(s), whether they live in Coventry or elsewhere, should apply for a place at the Academy by making an application via [Solihull Metropolitan Borough Council](#). The closing date for applications for the WMG Academy for Young Engineers is **31 January 2022**. All applications received by this date will be classified as “on time” and will be considered first. Parent(s)/carer(s) will be notified of the outcome of their child’s application on National Offer Day the 1 March 2022. Please see section 2 for more information on the school and section 6 for more details on the process.

### **What if I do not live in Coventry but want my child to go to a Coventry school?**

We treat all applications equally, no matter where you live. However, you must complete an application to the Local Authority you pay your council tax to. Your Local Authority will then contact Coventry who will in turn inform them if they are able to meet your request. Your Local Authority will then inform you on 1 March 2022 of the outcome of your application. However, if you do not qualify for a Coventry school, your Local Authority will be responsible for making sure your child has a school place. Please make sure you read the admissions policies of Coventry schools in this booklet. Many have policies which include priorities based on catchment areas and distance.

### **What can I do if I don’t get the places I want?**

Your allocation letter will explain the reasons why it was not possible to offer you a place at your preferred school and the process for appealing against this decision. Your child’s name will also be included on a waiting list(s), which means that we will consider your child for any places that become available after the initial allocation on 1 March 2022. There is no guarantee however, that a place will become available or that you will get one if it does.

Being on a waiting list for one school does not prevent you from visiting others. We would strongly recommend you visit any preferred school. You can decide to accept our offer of a place at another school and still go on a waiting list for any school you have received a refusal for. For all schools in Coventry, places that become available after 1 March 2022 allocation will be offered by applying the oversubscription criteria to everyone on the waiting list. For the September 2021 admissions process, oversubscribed schools offered on average 7 places to those on waiting lists. You have the right to appeal against all refusals in regard to secondary school admissions. This means that you have a chance to put your case to an independent appeal panel made up of people who have had no connection at all with the original decision. Going through the appeals process does not guarantee you a place at the school you are appealing for and does not affect your position on any waiting lists for other schools. For the 2021 entry, 226 appeals were heard with 29 appeals allowed which is just over 12%.

### **How do I get onto the waiting list for a school?**

If you are not offered a place at a school you placed as a higher preference to one you have been allocated, then you will automatically be placed on a waiting list for that school/those schools. This will continue until a place can be offered to you, or until the 31 December 2022. After this date, if you wish to remain on the waiting list you may need to re-register your interest in your preferred school with the Admissions Team or the school. Please check the individual schools' details in [Section 2](#) and/or the schools' policies for details of their respective arrangements.

### **If places become available and there are more children on the waiting list than places, how are the available places allocated?**

If there are more children on the list than there are places available, we will allocate the places to those who best meet the school's oversubscription criteria. This will include any late applications. We will use the individual schools' criteria as highlighted in their school admissions policies.

### **Can I find out where I am on the waiting list for a particular school?**

Yes. By contacting the Admissions team, staff will be able to inform you of the position you hold on the list. It is important to remember that you can move up or down this list depending on whether other children come onto or go off the list. After the initial allocation on 1 March 2022 you can request to go on any schools waiting list. This will then be looked at in the second round of allocation in April 2022 along with any late applications received. As this is open to all applicants there can be a considerable amount of change to the waiting lists at the second round of allocation. You can come off or go on the list at any stage in the process. For this reason, we can only guarantee the position of your child on the list on the date of communication.

### **My child already attends the school I want my younger child to go to but they will be in year 12 in September (sixth form) will they still count as a sibling at the school?**

Some schools' admissions policies only take account of siblings of compulsory school age i.e. 16, so older siblings who will attend years 12 or 13 from September 2022 will not be counted. Schools who accept sibling links with Sixth form are as follows;

- Barr's Hill School
- Bishop Ullathorne Catholic School
- Cardinal Newman Catholic School
- Cardinal Wiseman Catholic School
- Blue Coat School and Music College
- Sidney Stringer Academy

Policies can be found at [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails)

### **How do I find out if I am eligible for help with transport?**

The Local Authority can offer assistance for travelling to school, but only for those fitting the qualifying distance and other entitlement criteria. Pupils applying for assistance with travel

must live within the Coventry boundary and be of statutory school age i.e. 5–16 years of age. Secondary pupils may be eligible for a bus pass if the distance from their home address to their nearest qualifying school at which places are available is in excess of 3 miles, or 2 miles under low income rules. In each case this is the shortest walking route between the home address and the school measured by which a child, accompanied as necessary, may walk safely. More information can be found in the Secondary Admissions booklet in Section 4 or at: [www.coventry.gov.uk/schoolbuspasses](http://www.coventry.gov.uk/schoolbuspasses)

You can apply online via [www.coventry.gov.uk/applyforatravelpass](http://www.coventry.gov.uk/applyforatravelpass)

### **Can I apply for a place at a secondary school in another Local Authority area?**

Yes. If you are a Coventry resident, you can apply for a school place in another authority by completing Coventry's application. You do not need to complete an application form in that authority as well.

However, if your 3 preferences of schools are all outside Coventry, we would strongly advise that at least one of these preferences is a Coventry school in your local area or your catchment area school - this will give you a higher chance of receiving a suitable school place offer on 1 March 2022.

You should make sure that you check the admission policies of schools outside of Coventry by asking other authorities for a copy of their information booklets.

### **Can I apply for a grammar school?**

Yes, you can apply for any grammar schools within your Coventry application in order for them to be considered. **However**, you **MUST** ensure that you have already registered to sit the 11+ test with the Local Authority in which the Grammar school is situated as the deadline date to register is usually at the end of June the year before your child starts secondary school. Coventry School Admissions do not administer the 11+ test.

### **What do I do if I am a member of UK armed forces or a crown servant returning to the UK from a posting abroad?**

The School Admissions Code requires that for families of UK armed forces or Crown servants returning from overseas to live in Coventry, admission authorities must allocate a school place in advance of the family arriving in the area, provided their application is accompanied by an official letter declaring a relocation date. Children of UK service personnel and other Crown Servants will be treated as meeting the residency criteria for a catchment area once proof of posting has been provided. In England, the application process for a child who requires a school place in Reception or Year 7 would normally begin up to a year before the start of the school year in which the child would take up the school place, as part of the Normal Admissions Round. The national closing date for secondary applications is 31 October and for primary applications 15 January.



**I want to apply for a place at a Catholic School. Do I need to attach any extra information?**

Yes. If you apply to a Catholic school and your child is a baptised Catholic then you can receive a higher priority on the basis of your faith if you provide a copy of your child's Baptism certificate directly to the school you are requesting by 31st October 2021.

**Can I refuse to accept a school offer if it's not one of the schools I wanted/selected?**

Unfortunately, we are unable to remove a school your child has been offered unless we can offer an alternative school with places available. You can discuss availability with the school admissions team. There is no guarantee by requesting one of the alternative schools that a place will be offered as this will depend on how many other requests we receive for these spaces.

**Can I have a friend ring on my behalf to talk about my application form?**

Due to GDPR regulations the Admissions team can only speak to the parent who made the application unless they provided details of an alternative contact within the application details.

**In this section you will have seen the following key information:**

- **How to complete the application**
- **Applying for three schools can only help you get a school of your choice**
- **How admission criteria are used to offer places to parents**
- **Which address you should use, and what happens if you use the wrong one**
- **If you change address, whether it will be taken into account when offering places**
- **What is considered a "late application"**
- **How Special Educational Needs are met in secondary school**

**Staff at your child's primary school will be happy to help, or you can email [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk)**

## Section 2

# Coventry schools

Coventry has 20 secondary academies serving children aged 11 to 18, a University Technical College for children aged 14 to 19 and an all-through academy for children aged 4-16.

Definitions of school types are provided in [the jargon buster](#).

Each secondary school provides detailed information about its curriculum, organisation, pupil behaviour, progress monitoring, examination results and other matters. You will be able to obtain this information in individual school prospectuses, which are available from the school.

School webpages can be found via  
[www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails)

You can also find information about the schools at  
[www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions)  
[www.gov.uk/schools-admissions](http://www.gov.uk/schools-admissions)

For locations of schools in Coventry please see the maps on [pages 25](#) and [26](#). Information about the catchment areas of the city's schools is available at [www.coventry.gov.uk/catchmentareas](http://www.coventry.gov.uk/catchmentareas) and each school that has a catchment or priority area has to include specific details of its area on the school website.

For contact details on the schools including website addresses please see the individual schools pages in this section.

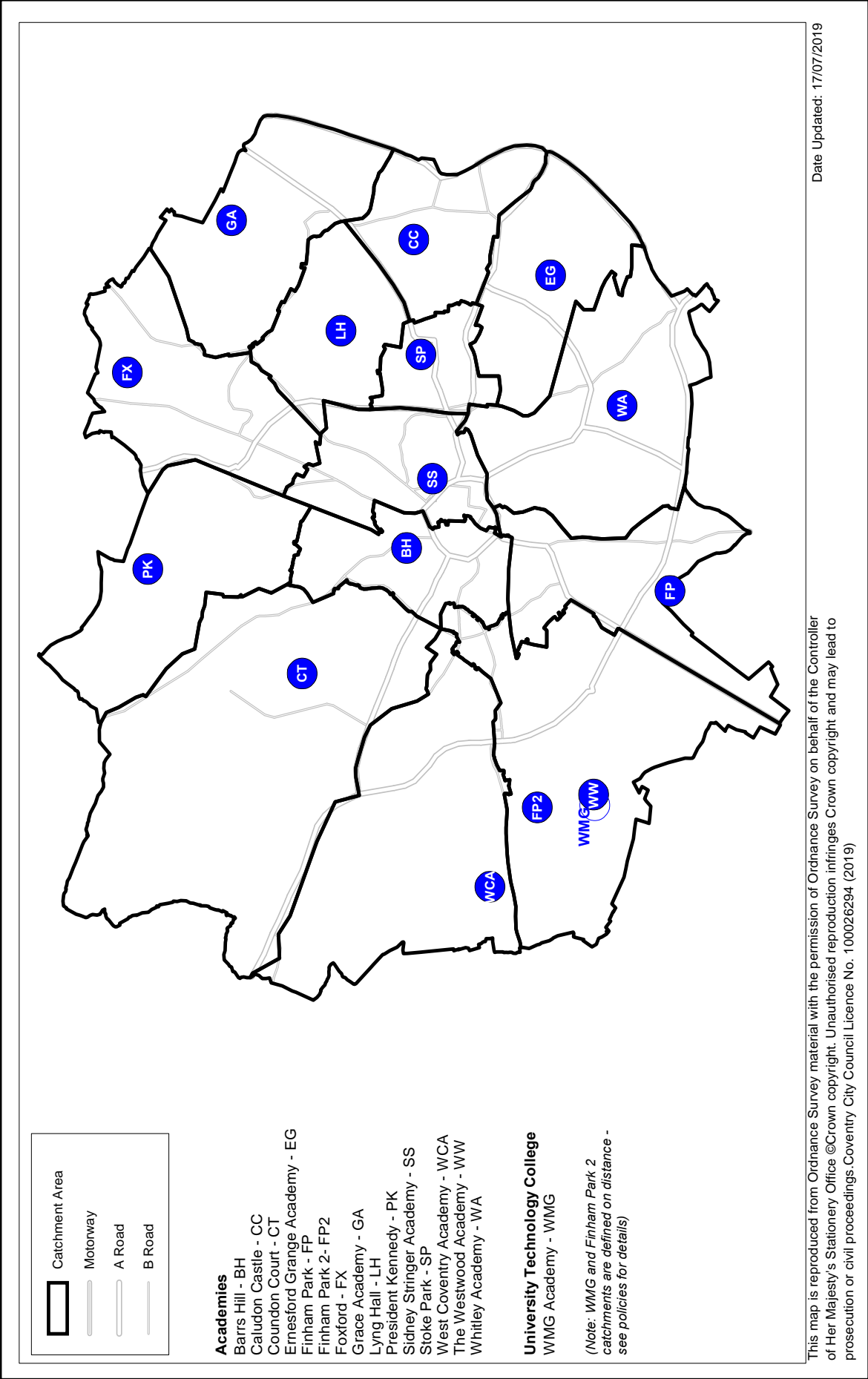
## Secondary School Open Evenings 2021

**Please note:** Due to the COVID-19 pandemic and government guidance on social distancing, schools will keep their own websites up to date with opportunities to visit the schools virtually or face to face in September and October 2021.

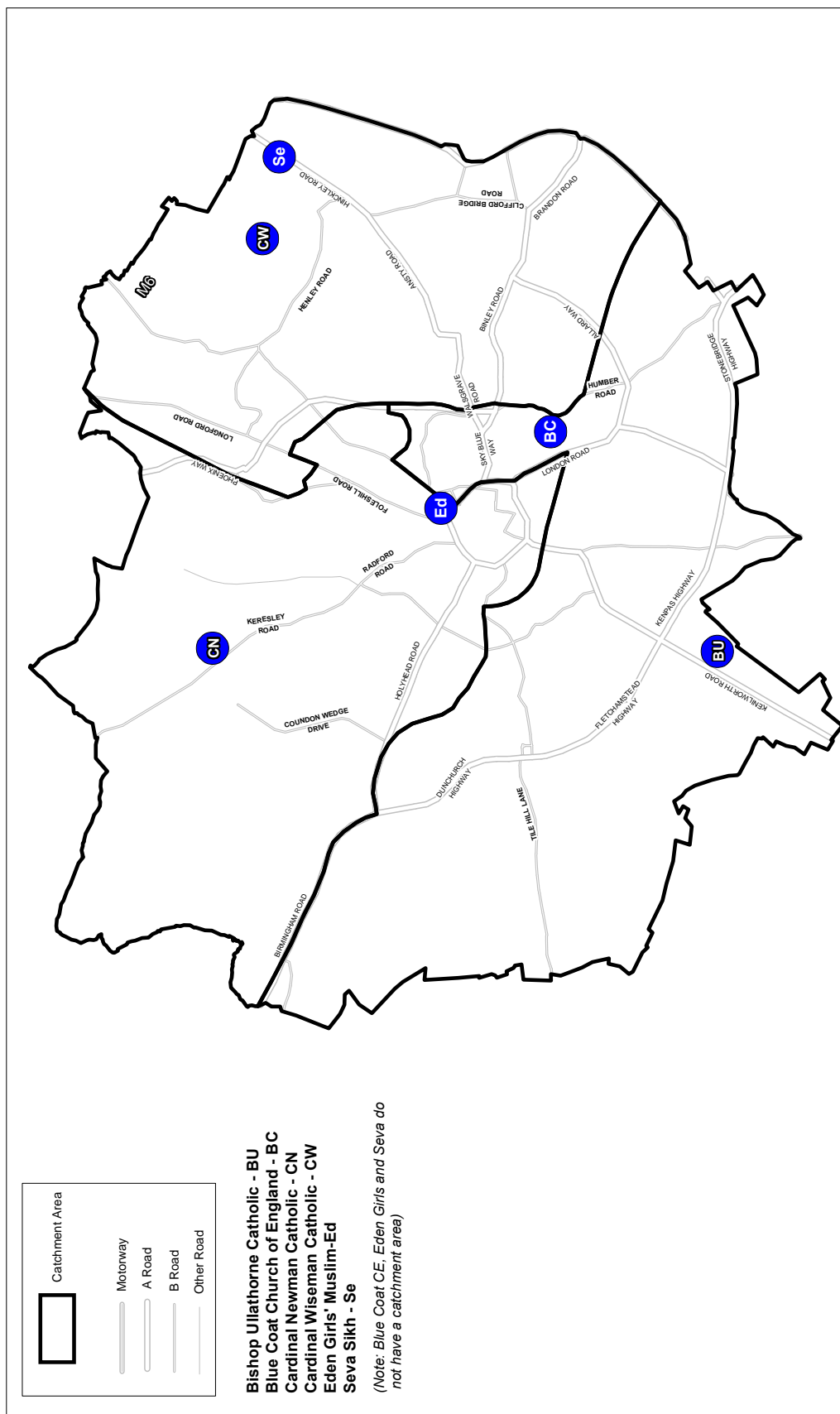
Details of Open evenings for each school is indicated on the individual school pages below and can also be seen in the table at:

[https://www.coventry.gov.uk/info/148/school\\_admissions/120/secondary\\_school\\_admissions/17](https://www.coventry.gov.uk/info/148/school_admissions/120/secondary_school_admissions/17)

# Academy Secondary Schools and University Technology Colleges in Coventry



# Faith Secondary Academies in Coventry



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Date Updated: 02/08/2017

## Applying to schools outside Coventry if you are a Coventry resident

Coventry Local Authority acts as a “clearing house” for parents who are resident in Coventry and wish to express a preference for their child to attend a school outside the Coventry area. You must apply online to Coventry Local Authority. If you are expressing a preference for a school in another authority, Coventry will inform the other authority. They will then inform Coventry Local Authority if they are able to meet the request. On 1 March 2022 it will be the responsibility of Coventry Local Authority to inform parents resident in Coventry of the outcome of their request. If you are thinking of applying for a school place outside Coventry you are strongly advised to contact the other Local Authority to ask for their information booklet.

Coventry City does not have any Grammar schools in its area. To apply for a Grammar school, you will need to include the school within your Coventry application in order for them to be considered. **However**, you **MUST** ensure that you have already registered to sit the 11+ test with the Local Authority in which the Grammar school is situated as the deadline date to register is usually at the end of June the year before your child starts secondary school. Coventry School Admissions do not administer the 11+ test.

## Applying for a Coventry school if you live outside Coventry

If you want to apply for a school in Coventry, but live in another Local Authority area, you must apply on your home authority’s application form. Your home authority will pass details of your application to us to consider. If you are applying for a school in Coventry you should think about which criterion your application would be considered against.

Address and telephone number of neighbouring Authorities:

### **WARWICKSHIRE COUNTY COUNCIL**

#### **Warwickshire Admissions Service**

- Saltisford Office Park, Ansell Way, Warwick CV34 4UL  
01926 414143  
[www.warwickshire.gov.uk/school-admissions-appeals](http://www.warwickshire.gov.uk/school-admissions-appeals)

### **METROPOLITAN BOROUGH OF SOLIHULL**

#### **School Admissions, Solihull Metropolitan Borough Council**

- School Admissions, Solihull Council, Manor Square, Solihull B91 3QB  
0121 704 6693  
[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)

**In this section you will have seen the following key information:**

- **The types of schools you can apply for in Coventry**
- **How to apply for schools outside Coventry**
- **Where you can go to find out more information about individual schools**

# School details and admission criteria

In the following pages you will find details of the oversubscription criteria used by each school. The full details of the policy arrangements are available at [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails) or on each individual school website.

## Definitions

All individual policies will contain details of how the school defines the terms used in their policies. This includes key issues such as definitions of home addresses, how distance is measured, who is counted as a brother or sister (siblings), details of how children of staff are defined, and how faith criteria are met.

There are some details which are common to all policies:

- All children with an Education, Health and Care Plan that name the school will be admitted before all other applicants.
- All schools have to have looked after children and previously looked after children as the first priority in their oversubscription criteria. This also includes those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- All schools have to have waiting lists which operate until at least the 31 December.
- They also have to provide the right of appeal when refusing a place at the school.
- They also have to describe how they will deal with applications where they can only separate them by using “tie breakers”.

Schools within Coventry which require an additional Supplementary Information Form (SIF) to be completed and returned direct to the school by the National Closing date (31 October), are:

- Blue Coat School and Music College
- Seva School

Specific details are contained in each individual school policy.

Where schools have a local catchment area (sometimes also called a priority area) details of these can be provided at [www.coventry.gov.uk/catchmentareas](http://www.coventry.gov.uk/catchmentareas) and /or direct from schools.

If you do not have access to the website and require more information on any school policy then please contact Admissions staff on [024 7697 5445](tel:02476975445).

**Please note: There will be a high number of children applying for places in 2022 so there will be more competition for places**





#### **Contact details:**

Barr's Hill School  
Radford Road  
Coventry  
CV1 4BU

**Telephone:** 02476234600

**Email:**

schooladmin@barrhill.coventry.sch.uk

**Website:** www.barrhill.coventry.sch.uk

**Head Teacher:** Mr C Jupp

**Chair of Governors:**

Mr T Fitzpatrick

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 689

**Sixth form:** 89

**Published Admission Number:** 180

**DfE Number:** 331 4000

**Open Evening- Please check school website for any updates**

**Tuesday 28 September 2021**

**3:30pm – 7pm**

**For catchment area details please see admissions policy or visit;**

<http://www.coventry.gov.uk/catchmentareas>

#### **Admissions Authority**

Barr's Hill School is an academy and is part of The Futures Trust which is a multi-academy trust.

#### **2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the schools admission number, places will be allocated in accordance with the following criteria and in the order as shown below:

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangement order, or a special guardianship order  
*A looked-after child is defined in Section 22 of the Children Act 1989*
2. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will continue to attend that school the following year.  
*The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address*
3. Other children who live in the catchment area served by the school
4. Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will continue to attend that school the following year.
5. Children by reference to the distance to the preferred school

For full policy details, click the link below -

[https://www.coventry.gov.uk/downloads/download/1807/barrs\\_hill](https://www.coventry.gov.uk/downloads/download/1807/barrs_hill)

**Brothers and Sisters;** The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Siblings must continue to attend the school the following year. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, the Governors will prioritise the requests within that category by reference to distance. A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Governors will select by drawing lots.

**Home address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place. **If a school is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.**

**Waiting Lists** After the initial allocation of places on **1 March 2022**, the Governors in conjunction with the Local Authority will establish a waiting list and this will operate up until the end of the Autumn term parents, who wish for their children to continue to be considered for any places that might become available **after 31 December 2022**, must contact the Local Authority to go onto the waiting list.

**School Appeals;** Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply to the School Appeals Team, Coventry City Council, Room 79, Council House, Earl Street, Coventry CV1 5RR, telephone 024 76972647 or email [schoolappeals@coventry.gov.uk](mailto:schoolappeals@coventry.gov.uk) Appeals will be heard by an independent panel.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	180	410	5	2	83	27	63	1.713	180	5
2020	161	350	2	1	91	14	54	2.386	161	4
2019	131	298	0	0	68	21	41	3.088	131	1

In each year the school was able to admit up to criteria 5 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.



## Bishop Ullathorne Catholic School



### Contact details:

Bishop Ullathorne Catholic School  
Leasowes Avenue  
Coventry  
CV3 6BH

**Telephone:** 02476414515

**Email:** admin@bishopullathorne.co.uk

**Website:** www.bishopullathorne.co.uk

**Head Teacher:** Mr C Billings

**Chair of Governors:**

Mr R Ridley

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 889

**Sixth Form:** 125

**Published Admission Number:** 180

**DfE Number:** 331 4701

**Open Evening/Morning - Please check  
school website for any updates**

**Thursday 23 September 2021**

**6pm – 8pm**

### **Admissions Authority**

Bishop Ullathorne Catholic School is an Academy in the Holy Cross Multi Academy Company.

**Baptismal Certificates MUST be submitted  
with the application for any child who is  
Baptised Catholic**

Please note due to the higher demand for school places for 2022 entry, Bishop Ullathorne Catholic School have agreed to admit 30 additional students as a temporary increase for Year 7 September 2022 entry only. (210)

### **2022/2023 Oversubscription Criteria**

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority. If there is oversubscription within a category, the Board of Directors will give priority firstly to children who will have a brother or sister attending Bishop Ullathorne Catholic School at the time of admission and then secondly to children living closest to the school determined by the shortest distance

1. Baptised Catholic children who are looked after or previously looked after
2. Baptised Catholic children currently attending a named feeder school (see Note below)
3. Other Baptised Catholic children in feeder Parish areas
4. Other Baptised Catholic children
5. Non-Catholic children who are looked after or previously looked after
6. Non-Catholic children currently attending a named feeder school (see note below)
7. Other Non-Catholic children.

**Note:** The named feeder schools for Bishop Ullathorne Catholic School are: All Souls Catholic Primary, Our Lady of the Assumption Catholic Primary, St Anne's Catholic Primary, St John Vianney Catholic Primary, St Mary & St Benedict Catholic Primary and St Thomas More Catholic Primary.

For full details on the admissions policy, click on the link below -

[http://www.coventry.gov.uk/downloads/download/1815/bishop\\_ullathorne\\_catholic\\_secondary](http://www.coventry.gov.uk/downloads/download/1815/bishop_ullathorne_catholic_secondary)

**Baptismal Certificates;** In all categories, for a child to be considered as Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of a Baptised Catholic, see the school policy. Those who face difficulties in producing written evidence of Catholic Baptism or Reception into the Church should contact their Parish Priest. Parents making an application for a Catholic child will need to submit a copy of the child's Baptismal Certificate. **This should be returned directly to the school.** If you do not provide a Baptismal Certificate by the closing date, this is likely to affect the criteria that your child is placed into, which is likely to affect your child's chance of being offered a place at this school.

**Brothers and Sisters;** For all applicants the definition of a brother or sister is: • A brother or sister sharing the same parents • A half-brother or half-sister, where two children share one common parent • A step-brother or step-sister, where two children are related by a parents' marriage or civil partnership, or where they are unrelated but their parents are living as partners. • Adopted or fostered children. The children must be living permanently in the same household

**Distance;** Distances are calculated on the basis of a straight-line measurement from the centre of the child's home address to the centre of the school site. The Local Authority calculates these measurements on behalf of the school using a computerised mapping system. Ordnance Survey supplies the co-ordinates that are used to plot a child's home address and the address of the school.

**School Appeals;** Parents who wish to appeal against the decision of the Board of Directors to refuse their child a place in the school should make that appeal request in writing to the Chair of the Board of Directors at the school address. Appeals will be heard by an independent panel.

**Waiting Lists;** In addition to their right to appeal, children who have not been offered a place at Bishop Ullathorne Catholic School but were offered a school that was ranked as a lower preference on their application form will be added to a waiting list. The waiting list will be maintained until 31st December 2022 and will then be discarded. Parents may apply to Bishop Ullathorne Catholic School for their child's name to remain on the waiting list until the end of the academic year 2023 when it will be discarded. A child's position on a waiting list is not fixed. When a new child joins the waiting list, all applicants on that waiting list will be re-ranked to ensure that the list is always maintained in oversubscription criteria order. This means that a child's position on the waiting list could go up or down during the time that it is on the list. Any late applications accepted will be added to the waiting list in accordance with the oversubscription criteria.

#### Previous year's allocation information 2019-2021

Academic Year	PAN	Total number of requests received	1st	2nd	3rd	4th	5th	6th	7th	Total Allocated	Appeals Allowed
2021	210*	394	3	106	15	49	2	30	5	210	0
2020	180	412	1	106	15	45	0	13	0	180	0
2019	180	416	1	112	7	60	0	0	0	180	11

\*For 2021 entry Bishop Ullathorne School agreed to offer 30 additional spaces over their PAN to meet the demand for spaces within the city.

**In 2019 there were no places allocated to any non-catholic children. In 2020 and 2021 some places were offered to non-catholic children under criteria 6 and 7. There is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**

### **Contact details:**

Blue Coat Church of England School & Music College  
Terry Road  
Coventry  
CV1 2BA

**Telephone:** 02476223542

**Email:** schooloffice@bluecoatschool.com

**Website:** www.bluecoatschool.com

**Head Teacher:** Mrs V Shelley

**Chair of Governors:**

Mr B H Singleton

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1314

**Sixth form:** 354

**Published Admission Number:**  
265

**DfE Number:** 331 4800

**Open Evening - Please check school website for any updates**

**Thursday 7 October 2021 - 6pm – 8pm**

### **Admissions Authority**

Coventry Blue Coat Church of England School and Music College is an academy.

**Please note: At the request of the Local Authority, the school have agreed to admit over PAN by 30 places (Year 7) in 2022 only (295)**

Those wishing to apply for a place based on their faith must complete the supplementary information form which is available in the link below and make sure this is returned to the school by 31 October 2021.

For full details on admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1818/blue\\_coat\\_church\\_of\\_england\\_school](https://www.coventry.gov.uk/downloads/download/1818/blue_coat_church_of_england_school)

### **2022/2023 Oversubscription Criteria**

If there are applications from non-faith applicants and insufficient faith applicants, then the governing body will admit such non-faith applicants up to the published admission number. If there are fewer applications received than there are places available, all applications received will be admitted. If there are more applications received than there are places available, the over subscription criteria will be applied.

If there are more applications received than there are places available, places will be allocated in accordance with the following criteria and in the order shown:

1. Applications from Looked After Children and previously Looked After Children
2. Applications from siblings of children currently in the school.
3. Applications from any children from families who can demonstrate frequent participation by the child and either of their parents or guardians (see definitions), in the life of a Church of England worshipping community.
4. Children of all staff who are employed by the Inspire Education Trust to work at Blue Coat School and have been employed continuously for a period of at least two years for the purpose of working in the Trust– see definitions
5. Applications from any children from families who can demonstrate frequent participation by the child and their parents or family members (see definitions) in the life of “another Christian worshipping community” recognised by the governing body.
6. Applications from any children from families who can demonstrate frequent participation by the child and their parents or family members (see definitions) in the life of a recognised place of worship for other major world faiths as defined in the schools admissions policy.
7. All other applications.

Having applied the above priority order, if it is not possible to meet all application requests in any one of the categories defined above, applications within that category will be further prioritised by reference to distance between the school and the home address. Where the final available place in a year group can be taken by two or more children living an equal distance from the school random allocation will be used.

**Variation to the admissions arrangements from September 2021:** In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

**Definitions;**

**Frequent Participation;** Frequent participation in the life of a worshipping community is assessed by using the information provided within the supplementary information form (SIF) to determine the level of attendance at public worship by the child and parent(s), carer(s), legal guardian(s) or family relative(s) (defined as a grandparent, aunt, uncle, sibling over the age of 18, or step- grandparents, step-aunt, step-uncle, or step-sibling over the age 18), and verified by a recognised minister, official or similar representative of the worshipping community to which the child and qualifying adult belong. Frequent participation requires, as a minimum, attendance on not less than 30 weeks of the previous 52 weeks in which the place of worship was fully open for public acts of worship. 'Fully open' is taken to mean that the place of worship is operating a full programme of acts of worship which is accessible to the public and all members of the worshipping community. The Admission Authority recognises that 'fully open' may mean different things depending on the place of worship. It is the responsibility of the worship leader/representative to discuss frequent participation with the applicant to ensure the criteria are met. Attendance arranged as part of school-based church worship or education is *not* included. Where the qualifying adult, and/or applicant child, consider that they have attended more than one worshipping community in the above period, or where they attend separately to the child, a supporting statement and counter signature is required from each such worshipping community. In this case, it is essential that the numbers of weeks' attendances are included on the SIF in order to meet the attendance criteria in total. Where a family is commissioned by a church to participate in work as part of a mission organisation (for example, to establish a church in another country), they will still be considered as meeting the frequent participation criteria for their home Christian worshipping community if relevant additional information is supplied by the commissioning church. This additional information should be supplied in the form of a letter from the commissioning church leader, alongside evidence of the nature of the mission work and, where possible, the additional worshipping community section of the SIF completed. This must be submitted alongside information on the SIF completed by the home church leader.

Definitions of **Another Christian Worshipping Community** and **Another Faith Community** are included in the policy and SIF.

**Staff;** Staff who are employed by the Inspire Education Trust to work at Blue Coat School and have been employed continuously for a period of at least two years for the purpose of working in the Trust as follows: • All full time teaching staff • All full time support staff – defined as those on 37 weeks and above contracts • All part time teaching staff with a 45% and above timetable • All part time support staff who work at least 15 hours per week for 37 weeks or more The two year qualification period may be waived if a post is hard to fill and has remained vacant for six months or longer. The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff.

**Looked After Children;** Children who, at the time of admission: · are in the care of a local authority, or · are provided with accommodation by the authority (Looked After Children), or · were previously looked after but ceased to be so because they were adopted or became subject to a residence order,



a special guardianship order or a child arrangements order. A 'Looked After Child' is defined as below. The governing body will obtain confirmation that the child's status is, or was, 'looked after' from the Local Authority. "A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order 91 including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989)."

**Siblings** ; Children who, at the time of application have a sibling who will be attending the school in Year 7 to Year 13. This priority applies equally to brothers, sisters, step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters, provided that they are living at the same address as the applicant child. Any place offered may be withdrawn if the sibling already attending the school leaves the school before the applicant attends.

**Waiting Lists**; Applications for those who were not offered a place, because all available places have been allocated to those having a higher priority according to the over-subscription criteria, or who have applied late, will automatically have their name placed on the waiting list for that year group. For Year 7 applications (September start), the waiting list will remain in operation until 31st December. At this point, parents wanting their child to remain on the waiting list, must complete an In-Year application form. In-Year applications will remain on the waiting list until the end of the academic year for which admission is sought and will then be discarded. Parents who have not previously applied for a place may also apply to have their child's name included on the waiting list. When a place becomes available those on the waiting list for that year group at that time, including each added child, will be ranked according to the over subscription criteria, and the place offered to the highest priority application.

**Right of Appeal**; Parents who wish to appeal against the decision not to admit their child should contact the school for an appeal form. The completed form, stating the grounds for the appeal, should be returned to the Clerk to the Independent Admission Appeals Panel, whose address appears on the form. The independent admission appeals panel is appointed by Coventry Diocesan Board of Education. It is the policy of the governing body not to consider repeat applications or appeals within the same academic year, unless there has been a material change of circumstances relevant to the application or appeal.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN/Public Care (1 <sup>st</sup> )	Siblings	Church of England	Staff	Christian	World Faiths	Other	Total Allocated	Appeals Allowed
2021	265	925	8	105	20	3	55	39	35	265	3
2020	265	899	8	116	21	1	53	26	40	265	2
2019	265	945	4	103	27	n/a	53	36	42	265	1

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year is predicted for Year 7 September 2022 entry.**



### **Contact details:**

Caludon Castle School  
Axholme Road  
Wyken  
Coventry  
CV2 5BD

**Telephone:** 02476444822

**Email:** [enquiries@caludoncastle.co.uk](mailto:enquiries@caludoncastle.co.uk)

**Website:** [www.caludoncastle.co.uk](http://www.caludoncastle.co.uk)

**Head Teacher:** Ms S Kenrick

**Chair of Governors:**

Kate Ireland

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1229

**Sixth form:** 313

**Published Admission Number:** 240

**DfE Number:** 331 4028

**Open Evening - Please check school website for any updates**

**Wednesday 13 October 2021**

**9am – 12 noon**

**5pm – 7pm**

**For catchment area details please visit;**

<https://www.coventry.gov.uk/catchmentareas>

### **Admissions Authority**

Caludon Castle is an academy within the Castle Phoenix Trust which is a multi-academy trust.

### **2022/2023 Oversubscription Criteria**

If there are more applications for a place than there are places available within the Academy's admission number, places will be allocated in accordance with the following criteria and in the order shown below (please reference to oversubscription definitions for further information):

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order. A looked after child is defined in Section 22 of the Children Act 1989 (see definitions section).
2. Children who live in the catchment area served by the Academy, who have a brother or sister attending the Academy provided that the brother or sister will be of compulsory school age and will continue to attend the Academy the following year.
3. Other children who live in the catchment area served by the Academy.
4. Children living outside the catchment area with a brother or sister who currently attends the Academy, provided that the brother or sister will be of compulsory school age and will continue to attend the Academy the following year.
5. Children by reference to the distance their home is from the Academy in accordance with the definitions section.

For full policy details, click the link below -

[https://www.coventry.gov.uk/downloads/download/1808/caludon\\_castle](https://www.coventry.gov.uk/downloads/download/1808/caludon_castle)

**Brothers and Sisters;** The definition of brother or sister includes step brothers, step sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending the Academy in Years 7 to 11 at the time that the applicant would be joining the Academy.

**Distance;** A straight line measurement using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the Academy as described above, the Trustees will select by drawing lots.

**Home Address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place. If a place is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.

**Waiting Lists;** After the initial allocation of places, as required by the current School Admissions Code the Academy will manage the waiting list until the end of the autumn term. The Academy will continue to do this for subsequent terms and also manage waiting lists for other year groups. Applications for inclusion on the waiting list will be ranked according to the Academy's oversubscription criteria as described above. When a place becomes available the Academy, through the LA, will contact the first person on the list (according to the Academy's oversubscription criteria) for the relevant year. Parents/carers must contact the Academy at the end of every term to ensure their child remains on the waiting list.

**School Appeals;** If you are unsuccessful in obtaining a place, parents have the right of appeal to an independent panel who have the authority to exceed the Academy's admission number where appropriate. Please address your appeal to Caludon Castle Appeal, thompsonj@caludoncastle.co.uk or in writing to Caludon Castle School, Appeal, Axholme Road, Wyken, COVENTRY, CV2 5BD.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	240	680	4	5	188	21	22	0.617	240	4
2020	240	692	4	5	193	15	23	0.658	240	1
2019	240	798	3	5	208	24	30	0.741	270*	5

\*For 2019 entry Caludon Castle School agreed to offer 30 spaces over the PAN to meet demand for spaces within the city.

**In each year the school was able to admit up to criteria 5 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



## **Contact details:**

Cardinal Newman Catholic School  
Sandpits Lane  
Coventry  
CV6 2FR

**Telephone:** 02476332382

**Email:** admin@cncs.school

**Website:** www.cncs.school

**Head Teacher:** Ms J Langstaff

**Chair of Governors:**

Theresa Boland

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1157

**Sixth form:** 207

**Published Admission Number:**

250

**DfE Number:** 331 4707

**Open Evening/Morning - Please check  
school website for any updates**

**Monday 20 September 2021**

**5:30pm-7:30pm**

## **Admissions Authority**

Cardinal Newman Catholic School is an Academy in the Holy Cross Multi Academy Company.

**Baptismal Certificates MUST be submitted  
with the application for any child who is  
Baptised Catholic.**

For full details on admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1816/cardinal\\_newman\\_catholic\\_secondary](https://www.coventry.gov.uk/downloads/download/1816/cardinal_newman_catholic_secondary)

## **2022/2023 Oversubscription Criteria**

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority. If there is oversubscription within a category, the Board of Directors will give priority to children who will have a brother or sister attending Cardinal Newman at the time of admission and then secondly to children living closest to the school determined by the shortest distance.

1. Baptised Catholic children who are looked after or previously looked after.
2. Baptised Catholic children of a member of staff working for Cardinal Newman Catholic School (see Note 1)
3. Baptised Catholic children who currently attend one of our Catholic Feeder Schools
4. Baptised Catholic children who are siblings of children in attendance at Cardinal Newman Catholic School at the time of admission.
5. Other Baptised Catholic children.
6. Non-Catholic children who are looked after or previously looked after
7. Non-Catholic children of a member of staff working for Cardinal Newman Catholic School
8. Non-Catholic children who currently attend one of our Catholic Feeder Schools, who are siblings of children in attendance at Cardinal Newman Catholic School at the time of admission.
9. Non-Catholic children who are siblings of children already in attendance at Cardinal Newman Catholic School at the time of admission.
10. Non-Catholic children who currently attend one of our Catholic Feeder Schools.
11. Other Non-Catholic children.

**Named Feeder School;** The named feeder schools for Cardinal Newman are: Christ the King, Holy Family, St Augustine's, St Elizabeth's, and St Osburg's Catholic Primary Schools.

**Baptismal Certificates;** In all categories, for a child to be considered as Catholic, evidence of Catholic Baptism or Reception into the Church will be required. Those who face difficulties in producing written evidence of Catholic Baptism or Reception into the Church should contact their Parish Priest. Parents making an application for a Catholic child will need to submit a copy of the child's Baptismal Certificate. **This should be returned directly to the school.** If you do not provide a Baptismal Certificate by the closing date, this is likely to affect the criteria that your child is placed into, which is likely to affect your child's chance of being offered a place at this school.

**Brothers and Sisters;** For all applicants the definition of a brother or sister is: · A brother or sister sharing the same parents · A half-brother or half-sister, where two children share one common parent · A step-brother or step-sister, where two children are related by a parents' marriage or civil partnership or where they are unrelated but their parents are living as partners. · Adopted or fostered children. The children must be living permanently in the same household.

**Staff:** For the purpose of this policy, a 'member of staff working for Cardinal Newman Catholic School' is defined as an individual who has been employed by Cardinal Newman Catholic School for two or more years prior to the application being submitted to the local authority, or where the staff member has more recently been recruited to fill a vacant post where there is a demonstrable skill shortage.

**Distance;** Distances are calculated on the basis of a straight-line measurement from the centre of the child's home address to the centre of the school site. The Local Authority calculates these measurements on behalf of the school using a computerised mapping system. Ordnance Survey supplies the co-ordinates that are used to plot a child's home address and the address of the school.

**Waiting Lists;** Children who have not been offered a place at Cardinal Newman School but were offered a school that was ranked as a lower preference on their application form will be added to a waiting list. The waiting list will be maintained until the last day of the summer term 2023 and will then be discarded. A child's position on a waiting list is not fixed. When a new child joins the waiting list, all applicants on that waiting list will be re-ranked to ensure that the list is always maintained in oversubscription criteria order.

**School Appeals;** Parents who wish to appeal against the decision of the Board of Directors to refuse their child a place in the school should make that appeal request in writing to the Chair of the Board of Directors at the school address. Appeals will be heard by an independent panel.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11 <sup>th</sup>	Total Allocated	Appeals Allowed
2021	250	439	2	1	146	21	16	0	0	9	12	8	35	250	1
2020	250	469	3	1	142	13	28	2	0	5	19	8	29	250	1
2019	250	456	0	0	144	9	23	2	0	3	10	21	38	250	2

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year is predicted for Year 7 September 2022 entry.**



## Cardinal Wiseman Catholic School

Part of The Romero Catholic Academy

### **Contact details:**

Cardinal Wiseman Catholic School  
Potters Green Road  
Coventry  
CV6 2AJ

**Telephone:** 02476617231

**Email:** admin.cw@romeromac.com

**Website:**

www.cardinalwiseman.coventry.sch.uk

**Executive Principal:** Mr Michael Kiely

**Chair of Academy Committee:**

Mr B McGurran

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1116

**Sixth form:** 164

**Published Admission Number:**

240

**DfE Number:** 331 4007

**Open Evening/Morning - Please check  
school website for any updates**

**Tuesday 22 September 2021**

**6pm – 8pm**

### **Admissions Authority**

Cardinal Wiseman Catholic School is part  
of the Romero Catholic Academy.

**Baptismal Certificates MUST be  
submitted with the application for any  
child who is Baptised Catholic**

For full details on admissions policy, click  
the link below -

[https://www.coventry.gov.uk/downloads  
/download/1817/cardinal\\_wiseman\\_cath  
olic\\_secondary](https://www.coventry.gov.uk/downloads/download/1817/cardinal_wiseman_catholic_secondary)

### **2022/2023 Oversubscription Criteria**

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority. If there is oversubscription within a category, the Board of Directors will give priority firstly to children who will have a brother or sister attending Cardinal Wiseman Catholic School at the time of admission and then secondly to children living closest to the school determined by the shortest distance.

1. Baptised Catholic children who are looked after or previously looked after.
2. Baptised Catholic children currently attending a named feeder school (see Note below).
3. Baptised Catholic children who live in the feeder school or academy parish area. (see note below)
4. Other Baptised Catholic children.
5. Non-Catholic children who are looked after or previously looked after.
6. Non-Catholic children currently attending a named feeder school (see Note below).
7. Other Non-Catholic children.

**Note :** The named feeder schools and appropriate parishes for Cardinal Wiseman Catholic School are:

Corpus Christi Catholic Primary School - Corpus Christi Parish

Good Shepherd Catholic Primary School - St Elizabeth's Parish

Sacred Heart Catholic Primary School - Sacred Heart Parish

St Gregory's Catholic Primary School - St John Fisher Parish

St John Fisher Catholic Primary School - St John Fisher Parish

St Patrick's Catholic Primary School - St Patrick's Parish

SS Peter & Paul Catholic Primary School - St Patrick's Parish

**Baptismal Certificates;** In all categories, for a child to be considered as Catholic, evidence of Catholic Baptism or Reception into the Church will be required. Those who face difficulties in producing written evidence of Catholic Baptism or Reception into the Church should contact their Parish Priest. Parents making an application for a Catholic child will need to submit a copy of the child's Baptismal Certificate. **This should be returned directly to the school.** If you do not provide a Baptismal Certificate by the closing date, this is likely to affect the criteria that your child is placed into, which is likely to affect your child's chance of being offered a place at this school. A looked after child living with a family where at least one of the carers is Catholic will be considered as Catholic. The carer must forward a copy of their own Catholic Baptismal or Reception certificate directly to the school in order for this priority to be given to the child as failure to do so will result in the looked after child being ranked as a non-Catholic.

**Brothers and Sisters;** For all applicants the definition of a brother or sister is: · A brother or sister sharing the same parents · A half-brother or half-sister, where two children share one common parent · A step-brother or step-sister, where two children are related by a parents' marriage or civil partnership, or where they are unrelated but their parents are living as partners. · Adopted or fostered children. The children must be living permanently in the same household.

**Distance;** Distances are calculated on the basis of a straight-line measurement from the centre of the child's home address to the centre of the school site. The Local Authority calculates these measurements on behalf of the school using a computerised mapping system. Ordnance Survey supplies the co-ordinates that are used to plot a child's home address and the address of the school.

**School Appeals;** Parents who wish to appeal against the decision of the Board of Directors to refuse their child a place in the school should make that appeal request in writing to the Chair of the Board of Directors at the school address. Appeals will be heard by an independent panel.

**Waiting Lists;** In addition to their right to appeal, children who have not been offered a place at Cardinal Wiseman Catholic School but were offered a school that was ranked as a lower preference on their application form will be added to a waiting list. The waiting list will be maintained until the last day of the summer term 2023 and will then be discarded. A child's position on a waiting list is not fixed. When a new child joins the waiting list, all applicants on that waiting list will be re-ranked to ensure that the list is always maintained in oversubscription criteria order. This means that a child's position on the waiting list could go up or down during the time that it is on the list. Any late applications accepted will be added to the waiting list in accordance with the oversubscription criteria.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	1 <sup>st</sup>	2nd	3rd	4th	5th	6th	7th	Total Allocated	Appeals Allowed
2021	240	278	2	64	9	2	3	6	152	238	n/a
2020	240	319	3	77	15	1	2	10	132	240	n/a
2019	240	282	0	47	13	13	0	0	161	234	n/a

**There is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



# COUNDON COURT



## **Contact details:**

Coundon Court School  
Northbrook Road  
Coventry  
CV6 2AJ

**Telephone:** 02476335121

**Email:** admin@coundoncourt.org

**Website:** www.coundoncourt.org

**Head Teacher:** Mr D Clarkson & Mr S Moho

**Chair of Governors:**

Bryn Lewis

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1527

**Sixth form:** 212

**Published Admission Number:** 345

**DfE Number:** 331 4026

**Open Evening- Please check school website for any updates**

**Thursday 16 September 2021**

**4pm – 7pm**

**For catchment area details please visit;**

<http://www.coventry.gov.uk/catchmentareas>

## **Admissions Authority**

Coundon Court is an academy and therefore its own admissions authority.

For full policy details, click the link below -

[https://www.coventry.gov.uk/downloads/download/1809/coundon\\_court](https://www.coventry.gov.uk/downloads/download/1809/coundon_court)

## **2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the schools admission number, places will be allocated in accordance with the following criteria and in the order as shown below:

**Criteria 1:** Children who, at the time of admission, are in the care of the local authority or are provided with accommodation by the authority (looked-after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a Residence Order or a Special Guardianship Order A looked-after child is defined in Section 22 of the Children Act 1989.

**Criteria 2:** Children of teaching and non-teaching staff who have been directly employed by the school for two or more years at the time of application for the school place; or recruited to fill a vacant post for which there is a demonstrable skill shortage.

**Criteria 3:** Children who live in the catchment area served by Coundon Court, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend the following year

**Criteria 4:** Other children who live in the catchment area served by the school.

**Criteria 5:** Children living outside the catchment area with a brother or sister who currently attends Coundon Court, provided that the brother or sister will be of compulsory school age and will continue to attend the following year.

**Criteria 6:** Children by reference to the distance to Coundon Court.

**Brothers and Sisters;** The definition of brother or sister includes stepbrothers, stepsisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

**Address;** A student's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned will be confirmed with each child's primary school. In any case of dispute, parents will be asked to provide appropriate documentary evidence to confirm address and residency. Where documentary evidence can substantiate, to the satisfaction of the Governors, that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, the Governors will prioritise the requests within that category by reference to distance. A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Governors will select by drawing lots.

**Waiting Lists;** Where, in any year, the school receives more applications for places than there are places available a waiting list will be maintained from 1 September to 31 December of the year to which the allocation applies. It will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Parents who wish for their children to continue to be considered for any places that become available after the end of the autumn term must re - register their interest with the school. Children's position on the waiting lists will be determined solely in accordance with the oversubscription criteria set out in above. Where places become vacant they will be allocated to children on the waiting list in accordance with the published oversubscription criteria.

**School Appeals;** Parents who wish to appeal against the fact that their child has not been allocated a place at the school must apply to the School Organisation (Admissions) section who will arrange for appeals to be registered. An independent panel will hear appeals. Appeal applications are made through the following link: [www.coventry.gov.uk/schoolappeals](http://www.coventry.gov.uk/schoolappeals)

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Staff	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	345	561	1	4	0	215	34	90	95.604	344	5
2020	345**	507	3	3	3	181	34	106	4.868	330	
2019	315	583	3	2	0	223	24	93	3.484	345*	1

\*For 2019 entry Coundon Court School agreed to offer 30 spaces as a permanent increase to the PAN and 30 additional spaces over PAN to meet the demand for spaces within the city.

\*\* For 2020 entry Coundon Court School agreed to offer 30 spaces as a permanent increase to the PAN to meet the demand for spaces within the city

**In each year the school was able to admit up to criteria 6 but there is no guarantee that a similar situation will occur for admission in September 2022. High birth year predicted for Year 7 September 2022 entry.**





# Eden Girls

## **Contact details:**

Eden Girls' School, Coventry  
Stoney Stanton Road  
Coventry  
CV1 4FS

**Telephone:** 02476220937

**Email:** [info@egcoventry.staracademies.org](mailto:info@egcoventry.staracademies.org)

**Website:** [www.edengirlscoventry.com](http://www.edengirlscoventry.com)

**Principal:** Anand Patel

**Acting Chair of Governors:**

Lisa Crausby

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 598

**Published Admission Number:** 120

**DfE Number:** 331 4002

## **Open Evening/Morning - Please check school website for any updates**

**Tuesday 28 September 2021**

**4:30pm – 7pm**

## **Admissions Authority**

Eden Girls' School Coventry is a Muslim faith school and is part of Star Academies multi academy trust.

If applying on the basis of a parent being a staff member please provide full details on the application form.

For full details on admissions policy, click the link below –

[https://www.coventry.gov.uk/downloads/download/2802/eden\\_girls\\_school](https://www.coventry.gov.uk/downloads/download/2802/eden_girls_school)

## **2022/2023 Oversubscription Criteria**

If the school is oversubscribed, children will be admitted in accordance with the oversubscription criteria listed below, once all children with an education, health and care plan, naming the school are admitted.

- 1) Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted. **Please see note below**
- 2) Children of staff employed at Eden Girls' School for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage
- 3) Children with a sibling attending Eden Girls' School in Years 7-11, at the time of both application and offer of a place
- 4) Children with proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at Eden Girls' School. Parents are responsible for providing the professional supporting evidence with the application by the closing date from a consultant, doctor, psychologist, social worker or from another relevant independent professional
- 5) A maximum of 10 places to children resident in the CV10 and CV11 postcode areas of Nuneaton.
- 6) A maximum of 18 places to children resident between 2 and 4 miles of school.
- 7) All other children who live nearest from home to school including those refused admission under criteria 5 & 6

Coventry City Council measures the distance in a straight line from the centre of the home to the centre of the school's site.

**Note:** A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society (see Section 23ZZA(8) of the Children's Act 1989 (inserted by Section 4 of the Children and Social Work Act 2017). This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders).

**Siblings;** Siblings refers to full, half, adopted, step, foster sisters or the child of the parent's partner, and in every case, the child must be living in the same family unit at the same address.

**Special, Medical or Social Circumstances;** For a place to be offered under this criterion, the information must confirm the exceptional medical or social need, and demonstrate how Eden Girls' School is the only school that can meet the defined needs of the child. In all cases the medical or social need must be permanent or long term. For medical conditions affecting mobility, consideration will only be given if Eden Girls' School is nearest to the child's home. Failure to provide the supporting information by the closing date may result in the application not being considered under this criterion.

**Waiting Lists;** Children refused admission for the school's Year 7 group each September, will automatically be included on the waiting list for the school, where the school is a higher preference than the school where your child was allocated a place. Parents who wish their child's details to be included on the waiting list for the school, even though a place has been allocated at a higher preference school should contact Coventry City Council's School Admissions Team. The position on the waiting list is determined by the priority order of the admission policy and nothing else. When the number of children admitted to the school drops below the published admission number, a place is offered to the child who is at the top of the waiting list. The position of your child on the waiting list may change. They may move up or down each time a child is added or removed, or when the change in circumstances of the child requires them to be considered against a different priority order of the school's oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the school in accordance with the Fair Access Protocol must take precedence over those on the waiting list. The school maintains the waiting list in accordance with the school's oversubscription criteria, until 31st December in the academic year of Year 7 admission. Parents should complete an in-year application form thereafter if they wish their child's details to be kept on the waiting list for the remainder of the academic year. For the in-year waiting list, parents must complete a new application form each year at the beginning of the new academic year.

**School Appeals;** Parents have a legal right of appeal to an independent appeal panel against the decision not to offer admission. Coventry City Council administers the appeals process, on behalf of the school. Parents should contact Coventry City Council for an appeal form.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests	SEN/LAC	Staff	Sibling	Special/ Medical/ Social	CV10/CV11 (10)	2-4 Miles (18)	Distance	Last Place Allocated	Total	Appeals Allowed
2021	120	257	1	1	33	0	10	18	57	C5: 7.45 C6: 2.55 C7:1.086	120	2
2020	120	185	2	1	37	0	1	18	61	C6: 2.53 C7:1.28	120	0

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year is predicted for Year 7 September 2022 entry.**



## Contact details:

Ernesford Grange Community Academy  
Princethorpe Way  
Coventry  
CV3 2QD

**Telephone:** 02476453121

**Email:** [admin@egacademy.org.uk](mailto:admin@egacademy.org.uk)

**Website:** [www.egacademy.org.uk](http://www.egacademy.org.uk)

**Head Teacher:** Mrs D Burrows

**Chair of Governors:**

Mr J Brodie

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 791

**Sixth form:** 62

**Published Admission Number:** 210

**DfE Number:** 331 4001

## Open Evening- Please check school website for any updates

**Wednesday 29 September 2021**

**6pm-7:30pm**

**For catchment area details please visit;**

<http://www.coventry.gov.uk/catchmentareas>

## **Admissions Authority**

Ernesford Grange Community Academy (EGCA) is part of the Sidney Stringer multi-academy trust.

**Please note due to the higher demand for school places for 2022 entry, Ernesford Grange Community Academy have agreed to admit 30 additional students as a temporary increase for Year 7 in September 2022 only. (240)**

For full details, click the link below -

[https://www.coventry.gov.uk/downloads/download/1810/ernesford\\_grange\\_secondary](https://www.coventry.gov.uk/downloads/download/1810/ernesford_grange_secondary)

## 2022/2023 Oversubscription Criteria

If there are more requests for the school than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

**1,** Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order. A looked-after child is defined in Section 22 of the Children Act 1989.

**2,** Children of staff who work at the school and spend the majority of their time working at the school, with two years' service at the time of application. Staff refers to any person employed by the Governing body of the school, or if employed by another organisation who works wholly or mainly in the school. They must meet the following criteria • All full time teaching staff • All full time support staff – defined as those on 37 week and above contract • All part time teaching staff with a 45% and above timetable • All part time support staff who work at least 15 hours per week for 37 weeks or more  
The definition does not include contract or peripatetic staff

**3,** Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister is of compulsory school age and will continue to attend Ernesford Grange Academy the following year. The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.

**4,** Other children who live in the catchment area served by the school.

**5,** Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister is of compulsory school age and will continue to attend Ernesford Grange Academy the following year.

**6,** Children by reference to the distance to the school.

**Compulsory School Age;** Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, requests will be prioritised within that category by reference to distance. A straight-line measurement will be made, using Coventry City Council's computerised mapping system, from the centre of the child's residence to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the decision will be made by the drawing of lots.

**Home address:** A student's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governing Body that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Waiting Lists;** After the initial allocation of places the Governors in conjunction with the Local Authority will establish a waiting list and this will operate up until the end of the Autumn Term. Parents who wish for their children to continue to be considered for any places after the end of the Autumn Term must register their interest for the school via the Local Authority. Waiting lists are kept in admissions criteria order and this is the basis for deciding where a child is placed on a list. The date of application does not affect the position on a waiting list.

**School Appeals;** All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admissions Appeal Code. Information on the timetable for the appeals process is on the schools website. Appellants should contact Denise Ryan on 02476251756 or [dryan.staff@sidneystringeracademy.org.uk](mailto:dryan.staff@sidneystringeracademy.org.uk) for information on how to appeal. Information on the timetable for the appeals process is on our website

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Staff	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	210	298	3	3	1	165	6	32	4.408	210	1
2020	180	265	5	5	n/a	128	8	34	10.971	180	1
2019	180	224	1	1	n/a	153	4	19	3.091	178	3

In each year the school was able to admit up to criteria 6 but there is no guarantee that a similar situation will occur for admission in September 2022. High birth year predicted for Year 7 September 2022 entry.

# FINHAM PARK 2

## A Mathematics & Computing College



### Contact details:

Finham Park 2  
Torrington Avenue  
Coventry  
CV4 9WT

**Telephone:** 024 7771 0720

**Email:** [contact@finhampark2.co.uk](mailto:contact@finhampark2.co.uk)

**Website:** [www.finhampark2.co.uk](http://www.finhampark2.co.uk)

**Head Teacher:** Mr M Bailie

**Chair of Governors:**

Mrs C Colby-Johnson

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 595

**Sixth Form:** 34

**Published Admission Number:** 120

**DfE Number:** 331 4006

**Open Evening- Please check school website for any updates**

**Thursday 30 September 2021  
6pm- 8pm**

### **Admissions Authority**

Finham Park 2 is an Academy and part of The Finham Park Educational Trust.

**Please note that the admissions policy for the academy aims to ensure that no more than 50% of pupils live within 1 mile of the school.**

### **2022/2023 Oversubscription Criteria**

If there are more requests for the school than there are places available within the school's admission number, priority for admission will be given to those children who meet the criteria set out below, in priority order.

1. Children who, at the time of admission, are in care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a residence order a special guardianship order. *A looked-after child is defined in Section 22 of the Children Act 1989.*
2. Children who have a sibling attending the school provided that the sibling is in year 7-10 and will continue to attend Finham Park2 the following academic year.
3. The Children of all staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows: • All full-time teaching staff • All full-time support staff – defined as those on 37 week and above contract • All part time teaching staff with a 45% and above timetable • All part time support staff who work at least 15 hours per week for 37 weeks or more  
The two-year qualification period may be waived if a post is hard to fill.  
The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff
4. Up to 50% of remaining places (rounded up to the nearest whole number) will be offered to children who live in a 1-mile radius of the school (ranked by distance to the school).
5. Places will be offered to children who live from a distance of 1 mile up to 2- mile radius of the school (ranked by distance to the school).
6. All other children

For full details, click the link below -

[https://www.coventry.gov.uk/downloads/download/3633/finham\\_park\\_2](https://www.coventry.gov.uk/downloads/download/3633/finham_park_2)

**Siblings;** The trustees of the school see the benefits of children from the same family attending the same school and give priority to siblings in its policy for allocating places. 'Siblings' includes half, step, adoptive and foster brothers and/or sisters living permanently at the same address as the applicant as part of the same family unit. **Applications within each year group made on behalf of twins or triplets** – where the last child to be offered a place is one of multiple birth siblings, the school will admit over the published admission number (PAN) in order to support the family.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, the Trustees will prioritise the requests within that category by reference to distance. A straight line measurement will be made, using a computerised mapping system, from the centre of the child's residence – to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority.

**Address:** A child's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Trustees that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place

**Waiting Lists;** Where in any year Finham Park 2 receives more applications than there are places available, the Local Authority will establish a waiting list and this will operate up until 31st December in the year of application. Parents who wish for their child(ren) to continue to be considered for any places after the end of the autumn term must register their interest for the school via the Local Authority otherwise their child's name will be removed. This waiting list will then operate until the end of the school year. If a place becomes available, then it will be offered to the students at the top of the list. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. Waiting lists will be reordered in accordance with the oversubscription criteria whenever a child joins or leaves the waiting list.

**School Appeals;** Appeals against the decision of Governors to refuse a place at the school must be made in writing to the Miss Leigh Thomson, PA to Headteacher. Appeals will be heard by an independent appeal panel. Miss L Thomson, Finham Park 2, Torrington Avenue, Coventry CV4 9WT Alternatively contact the admission team by emailing [admissions@finhampark2.co.uk](mailto:admissions@finhampark2.co.uk)

[Please turn over for previous year's allocation info](#)

**Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests	SEN/ Public care	C2	C3	C4	C5	C6	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	120	554	10	39	0	36	35	0	0.460 (C4) 1.400 (C5)	120	2
2020	120	534	7	45	0	34	34	0	0.391 (C4) 1.410 (C5)	120	2
2019	120	514	3	46	0	36	35	0	0.398 (C4) 1.478 (C5)	120	4

Please note that only 34 to 36 places have been offered to children living less than 1 mile from the school (criteria 4) and these have all been living less than half a mile from the school so the chances of gaining a place if you live further than this will be reduced. For those living 1 to 2 miles from the school (criteria 5) only 34 to 35 places have been offered and all have been offered to those living less than 1.5 miles from the school. This means that if you live further away your chances of gaining a place will be reduced. Please note no one whose application would be considered under criteria 6 has been offered a place.

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year is predicted for Year 7 September 2022 entry.**





### **Contact details:**

Finham Park School  
Green Lane  
Coventry  
CV3 6EA

**Telephone:** 02476418135

**Email:** admin@finhampark.co.uk

**Website:** www.finhampark.co.uk

**Head Teacher:** Mr C Bishop

**Chair of Governors:**

Mrs Jenny Mclean

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1198

**Sixth form:** 329

**Published Admission Number:**  
270

**DfE Number:** 331 4037

**Open Evening- Please check school website for any updates**

**Wednesday 22 September 2021**  
**From 6pm**

**For catchment area details please visit;**  
<http://www.coventry.gov.uk/catchmentareas>

### **Admissions Authority**

Finham Park School is an Academy within the Finham multi-academy trust.

**For September 2022 Finham Park School's Published Admission Number (PAN) for Year 7 is 270, with the school agreeing to an additional 30 places being offered for this year only to help satisfy demand across Coventry. (300)**

### **2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to child arrangements order or a special guardianship order and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked-after child is defined in Section 22 of the Children Act 1989.
2. Children who live inside or outside the catchment area served by the school, who have a brother or sister attending the school provided that the sibling is in year 7-10 and will continue to attend Finham Park School the following year.
3. Children of all staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows:
  - All full time teaching staff
  - All full time support staff – defined as those on 37 week and above contract
  - All part time teaching staff with a 45% and above timetable
  - All part time support staff who work at least 15 hours per week for 37 weeks or more. The two year qualification period may be waived if a post is hard to fill. *The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff.*
4. Other children who live in the catchment area served by the school.
5. Children by reference by distance to the school.

For full details of the academy admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1819/finham\\_park\\_school](https://www.coventry.gov.uk/downloads/download/1819/finham_park_school)



**Brothers and Sisters;** The definition of brother or sister includes step brothers, step sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.

**Address:** A student's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, the Trustees will prioritise the requests within that category by reference to distance. A straight line measurement will be made, using a computerised mapping system, from the centre of the child's residence – to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Trustees will select by drawing lots.

**Waiting Lists;** After the initial allocation of places the Trustees in conjunction with the Local Education Authority will establish a waiting list up until the end of the Autumn Term. Parents who wish to continue to be considered for any places after the end of the Autumn Term must register their interest for the school via the Local Authority.

**School Appeals;** If you are unsuccessful in obtaining a place, parents have the right of appeal to an independent panel, who have the authority to exceed this admission number where appropriate. Please address your appeal to Finham Park Appeal, d.case@finhampark.co.uk or in writing to Finham Park School, Green Lane, Coventry, CV3 6EA.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Siblings	Catchment area	Staff	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	270*	628	8	5	87	109	1	60	1.306	270	1
2020	240	580	2	0	69	100	4	65	1.589	240	1
2019	240	602	4	3	25	178	1	29	1.202	240	1

\*Permanent increase to PAN in 2021

**In each year the school was able to admit up to criteria 5 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**

### **Contact details:**

Foxford Community School  
Grange Road  
Coventry  
CV6 6BB

**Telephone:** 02476369200

**Email:** mail@foxford.coventry.sch.uk

**Website:** www.foxfordschool.co.uk

**Acting Head Teacher:** Mrs A Gallagher

**Chair of Governors:**

Mr R Elkin

**Type of School:** Trust School

**Age Range:** 11-18

**Number on Roll:** 890

**Sixth form:** 115

**Published Admission Number:**  
180

**DfE Number:** 331 4010

**Open Evening- Please check school website for any updates**

**Thursday 7 October 2021**  
**6pm – 8pm**

**For catchment area details please visit;**  
<http://www.coventry.gov.uk/catchmentareas>

### **Admissions Authority**

Foxford Community School is an academy within the Castle Phoenix Trust which is a multi-academy trust.

### **2022/2023 Oversubscription Criteria**

If there are more applications for a place than there are places available within the Academy's admission number, places will be allocated in accordance with the following criteria and in the order shown below (please reference to oversubscription definitions for further information):

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, became subject to a residence order, or a special guardianship order. *A looked-after child is defined in Section 22 of the Children Act 1989.*
2. Children who live in the catchment area served by the Academy, who have a brother or sister attending the Academy provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year.
3. Other children who live in the catchment area served by the Academy.
4. Children living outside the catchment area with a brother or sister who currently attends the Academy, provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year
5. Children by reference to the distance their home is from the Academy in accordance with the definitions section.

If it is not possible to meet all of the requests in any one of the categories described above, the school governors will prioritise the requests by reference to distance.

For full policy details, click the link below -  
<https://www.coventry.gov.uk/downloads/download/1811/foxford>

**Brothers and Sisters;** The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the Academy.

**Distance;** A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Trustees will select by drawing lots

**Home address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Waiting Lists;** After the initial allocation of places on 1 March 2022, the Governors in conjunction with the Local Authority will establish a waiting list, and this will operate up until the end of the Autumn term. Parents who wish for their children to continue to be considered for any places after the end of the autumn term must register their interest for the school via the Local Authority. Applications for inclusion on the waiting list will be ranked according to the Academy's oversubscription criteria as described above. When a place becomes available the Academy, through the LA, will contact the first person on the list (according to the Academy's oversubscription criteria) for the relevant year.

**School Appeals;** If you are unsuccessful in obtaining a place, parents may apply to the school direct. Appeals will be heard by an independent panel

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	180	341	2	2	176	0	0	1.878	180	5
2020	180	319	2	0	161	16	1	0.363	180	8
2019	185	357	2	2	167	14	0	3.425	185*	7

\*For 2019 entry Foxford Community School agreed to offer 5 additional spaces over the PAN to meet the demand for spaces within the city.

**Only a small number of children living outside the catchment area in 2019 and 2020 were offered places (criteria 4 and 5) and in 2021 we were unable to offer places to all those living within the catchment area. There is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



#### **Contact details:**

Grace Academy Coventry  
Wigston Road  
Coventry  
CV2 2RH

**Telephone:** 02476589000

**Email:** coventry@graceacademy.org.uk

**Website:** www.graceacademy.org.uk

**Principle:** Natasha Whiles

**Chair of Governors:**

Mrs C Staley

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 706

**Sixth form:** 47

**Published Admission Number:** 210

**DfE Number:** 331 6905

**Open Evening- Please check school website for any updates**

**Thursday 30 September 2021**  
**6pm – 8pm**

**For catchment area details please visit;**  
<http://www.coventry.gov.uk/catchmentareas>

#### **Admissions Authority**

Grace Academy is part of The Tove Learning Trust.

For full of the admissions policy details, click the link below -

[https://www.coventry.gov.uk/downloads/download/1820/grace\\_academy](https://www.coventry.gov.uk/downloads/download/1820/grace_academy)

#### **2022/2023 Oversubscription Criteria**

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below for Grace Academy Coventry

- a. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order, residence order or a special guardianship order. A *looked-after child is defined in Section 22 of the Children Act 1989.*
- b. Children who live in the catchment area served by the Academy, who have a brother or sister attending the Academy provided that the brother or sister is of compulsory Academy age and will continue to attend that Academy the following year. *The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.*
- c. Other children who live in the catchment area served by the Academy.
- d. Children living outside the catchment area with a brother or sister who currently attends the Academy, provided that the brother or sister is of compulsory Academy age and will continue to attend that Academy the following year
- e. Children by reference to the distance from home to the preferred Academy.

If it is not possible to meet all of the requests in any one of the categories described above, they will be prioritised by reference to distance from home to the Academy. If a tie break situation arises, places will be offered as per paragraph 6.3 within the policy.

**Brothers and Sisters;** Brothers and sisters are required to be of compulsory Academy age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the Academy. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.

**Address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Local Authority that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a place.

**Distance;** A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred Academy site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the Academy, the Local Governing Body will use the tie break method as per paragraph 6.3 in the policy.

**Waiting Lists;** The Academy will operate a waiting list for each year group. Where in any year Grace Academy Coventry receives more applications for places than there are places available, a waiting list will operate until 31st December. This will be maintained by Grace Academy Coventry and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription set out above (clauses atoe). Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

**School Appeals;** Parents wishing to appeal against an admission decision by Grace Academy should complete an appeal form on the Coventry City Council school appeals web pages as Coventry City Council administers the appeals process, on behalf of the school.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	210	215	2	0	107	8	91	3.956	208	1
2020	210	199	1	0	97	11	56	2.816	165	n/a
2019	210	224	5	0	94	8	70	4.135	177	n/a

**In each year the school was able to admit up to criteria E but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



## **Contact details:**

Lyng Hall School  
Blackberry Lane  
Coventry  
CV2 3JS

**Telephone:** 02476724960

**Email:** [admin@lynghallschool.co.uk](mailto:admin@lynghallschool.co.uk)

**Website:** [www.lynghallschool.co.uk](http://www.lynghallschool.co.uk)

**Head Teacher:** Mr P Green

**Chair of Governors:**

Ghulam Vohra

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 757

**Sixth form:** 75

**Published Admission Number:**

150

**DfE Number:** 331 4030

## **Open Evening- Please check school website for any updates**

**Tuesday 21 September 2021**

**6pm – 8pm**

**For catchment area details please visit;**

<http://www.coventry.gov.uk/catchmentareas>

## **Admissions Authority**

Lyng Hall School is an academy and is part of the Finham multi-academy trust

**Please note due to the higher demand for school places for 2022 entry, Lyng Hall School have agreed to admit 30 additional students as a temporary increase for Year 7 in September 2022 only. (180)**

For full details on admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1812/lyng\\_hall](https://www.coventry.gov.uk/downloads/download/1812/lyng_hall)

## **2022/2023 Oversubscription Criteria**

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted, or became subject to a child arrangement order, residence order or a special guardianship order. A looked-after child is defined in Section 22 of the Children Act 1989.
2. Children who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year (*the definition of brother or sister includes stepbrothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address*).
3. Children of all staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows: • All full time teaching staff; • All full time support staff – defined as those on contracts of at least 35hrs a week; • All part time teaching staff with a 45% and above timetable; • All part time support staff who work at least 15 hours per week for 37 weeks or more. *The two year qualification period may be waived if a post is hard to fill. The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff.*
4. Children who live in the catchment area served by the school.
5. Children by reference to the distance to the preferred school. If it is not possible to meet all of the requests in any one of the categories described above, the school will prioritise the requests by reference to distance.

**Brothers and Sisters;** Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.

**Address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place

**Distance;** A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Governors will select by drawing lots. This will be independently supervised.

**Waiting Lists;** After the initial allocation of places on 1 March 2022, the Governors in conjunction with the Local Authority will establish a waiting list and this will operate up until the end of the Autumn term. Parents who wish for their children to continue to be considered for any places after the end of the autumn term must register their interest for the school via the Local Authority.

**School Appeals;** Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply to the School Appeals Team who will arrange for appeals to be registered. Appeals will be heard by an independent panel.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Siblings	Catchment area	Staff	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	150	269	2	3	37	56	1	51	2.902	150	3
2020	150	273	1	0	44	46	0	59	2.795	150	1
2019	150	341	1	0	22	83	0	74	4.499	180*	0

\*For 2019 entry Lyng Hall School agreed to offer 30 spaces over PAN to meet the demand for spaces in the city.

**In each year the school was able to admit up to criteria 5 but there is no guarantee that a similar situation will occur for admission in September 2022. A High birth year is predicted for Year 7 September 2022 entry.**



**Contact details:**

President Kennedy School  
Rookery Lane  
Coventry  
CV6 4GL

**Telephone:** 02476661416

**Email:** reception@pks.coventry.sch.uk

**Website:** www.pks.coventry.sch.uk

**Head Teacher:** Mr N Clayton

**Chair of Governors:**

Mr M Moseley

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1450

**Sixth form:** 266

**Published Admission Number:**  
300

**DfE Number:** 331 4034

**Open Evening - Please check school website for any updates**

**Thursday 23 September 2021**

**3:30pm – 5:30pm**

**6pm – 8pm**

**For catchment area details please visit;**  
<http://www.coventry.gov.uk/catchmentareas>

**Admissions Authority**

President Kennedy School is an academy within The Futures Trust, a multi-academy trust.



**2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below (please reference to oversubscription definitions for further information):

- a. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is defined in Section 22 of the Children Act 1989 (see definitions section).
- b. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend President Kennedy School the following year.
- c. Other children who live in the catchment area served by the school.
- d. Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will be of compulsory school age and will continue to attend President Kennedy School the following year.
- e. Children by reference to the distance their home is from the school in accordance with the definitions section.

For full details on the schools admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1813/president\\_kennedy](https://www.coventry.gov.uk/downloads/download/1813/president_kennedy)



**Brothers and Sisters;** The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

**Home Address:** A pupil's home address is considered to be the residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where parents have shared responsibility for a child and the child lives for part of the week with each parent, the definition of a child's residence will be where they reside the majority of the time (3 nights or more) between Monday to Friday.

**Distance;** A straight-line measurement using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the Directors will select by drawing lots.

**Waiting Lists;** As required by the current School Admissions Code, where in any year the school receives more applications for places than there are places available, a waiting list will operate until the end of the autumn term (until 31st December). Parents and carers who wish for their child to continue to be considered for a place at President Kennedy School after the end of the autumn term must register their interest via the local authority by completing a Secondary School Transfer Application Form. A new waiting list will be produced by the local authority at the start of the spring term which will then operate until the end of the academic year. Applications for inclusion on the waiting list will be ranked according to the school's oversubscription criteria as described above. When a place becomes available the school will contact the first person on the list for the relevant year group.

**School Appeals;** If your child has not been offered a place at President Kennedy School you have the right of appeal against the decision. Accepting the place you have been offered does not affect your right of appeal. Appeals are administered by the Local Authority and heard by an independent panel. If you want to appeal for a place you should contact the Resources Directorate at Coventry City Council.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	300	952	15	4	264	17	0	1.813	300	8
2020	300	899	14	6	273	32	5	0.653	330**	
2019	300	937	11	3	264	21	1	0.586	300	12

\*For 2020 entry President Kennedy School agreed to offer 30 spaces over PAN to meet the demand for spaces in the city.

**Only a small number of children living outside the catchment area in 2019 and 2020 were offered places (criteria D and E) and in 2021 we were only able to offer places to half of the siblings living outside the catchment area. There is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



### **Contact details:**

Seva School  
Link House  
Eden Road  
Coventry  
CV2 2TB

**Telephone:** 02477987619

**Email:**

school.office@seva.coventry.sch.uk

**Website:** <http://sevakeducationtrust.org/>

**Head Teacher:** Ms J Donnellan

**Chair of Trustees:**

Amarjit Basra

**Type of School:** Academy

**Age Range:** 4-16

**Number on Roll:** 255

**Published Admission Number:**  
120

**DfE Number:** 331 4004

**Open Evening - Please check school website for any updates**

**Tuesday 14 September 2021**  
**5:30pm – 7:30pm**

### **Admissions Authority**

Seva School Coventry is a Sikh faith school and is part of the trusteeship of the Sevak Education trust.

Those wishing to apply for a place based on their faith must complete the supplementary information form which is available in the link below and parents should make sure this is returned direct to the school by 31 October 2021.

The form is available to download from;  
[https://www.coventry.gov.uk/downloads/download/2778/seva\\_school](https://www.coventry.gov.uk/downloads/download/2778/seva_school)

### **2022/2023 Oversubscription Criteria**

**Please note that students currently in Year 6 at Seva School will be guaranteed their place in Year 7.**

Pupils with an Education Health Care Plan, where the school is named in the Statement, will be admitted to Seva School. If undersubscribed, the school will admit all remaining applicants. If oversubscribed, the school will admit the remaining children under two priority groups. Up to 50% of the available places will be allocated to children in **Priority Group A** on the basis of faith. The remaining places will be allocated without reference to faith to children in **Priority Group B**.

**Priority Group A** - A maximum of 50% of the available places will be allocated to children who are members of the Sikh faith. Places will be allocated in the following order:

1. Looked after Sikh children (children in public care) or previously looked after Sikh children.
2. The Founders of Seva School have been granted derogation by the Secretary of State from the school admissions code giving priority in the oversubscription criteria to their children. This is limited to the individuals who played a major role in establishing the school, during the application and pre-opening stages, and have continued to play a significant role in the running of the school.
3. Children with a sibling who is a pupil already attending Seva School, at the time of admission.
4. Sikh children whose parents demonstrate their commitment to the Sikh faith by completing the whole of Section 2 of the Admissions Form. The form will be assessed and places will be allocated based on the score achieved (points are specified against each answer). Priority will be given to the highest scores in descending order.
5. Children of staff who have been employed at Seva School for 2 years or more at the time of applying. Or children of staff who have been recruited to fill a post where there is a skills shortage.
6. Independently supervised random allocation will be used for the remainder of applicants.

**Details for more oversubscription criteria on next page.....**

For full details on admissions policy, click the link below –  
[https://www.coventry.gov.uk/downloads/download/2778/seva\\_school](https://www.coventry.gov.uk/downloads/download/2778/seva_school)

**Priority Group B;** After the allocation of places under Priority Group A, at least 50% of places will be allocated to non-Sikh applicants. Places will be allocated in the following order:

1. Looked after children and previously looked after children.
2. The Founders of Seva School have been granted derogation by the Secretary of State from the school admissions code giving priority in the oversubscription criteria to their children. This is limited to the individuals who played a major role in establishing the school, during the application and pre-opening stages, and have continued to play a significant role in the running of the school.
3. Children with a sibling who is a pupil already attending Seva School, at the time of admission.
4. Children of staff who have been employed at Seva School for 2 years or more at the time of applying. Or children of staff who have been recruited to fill a post where there is a skills shortage.
5. Independently supervised random allocation will be used for the remainder of applicants.

**Allocation of places if either group A or group B is undersubscribed;** If after the admission of children with a statement for special educational needs or education, health & care plan fewer than 50% of the remaining children qualify for admission under Priority Group A, additional places will be offered using the criteria listed under Priority Group B until the admission numbers are met. If after the admission of children with a statement for special educational needs or education, health & care plan fewer than 50% of the remaining children qualify for admission under Priority Group B then additional places will be offered to applicants who were not allocated a place under Priority Group A. These applicants will be considered without reference to faith in line with the over-subscription criteria in Priority Group B until the admission numbers are met

**Full details including definitions of Sikh faith are included within the main policy.**

**Waiting List;** Children who are not admitted will have their name placed automatically on a waiting list which is maintained by the Trustee Board. There will be no order applied to the applications that were received on time. Should a place become available, applications will be processed according to the oversubscription criteria for the relevant priority group. Parents/carers will be required to confirm in writing by the end of the autumn term if they wish to remain on the waiting list. The waiting list will operate for the remainder of the school year.

**Appeals** Those applicants who do not receive an offer of a place will be able to appeal the decision in accordance with the School Admissions Appeal Code. The details of the appeal procedure will be set out in full in the decision letter. The appeal will be heard by an Independent Appeals Panel, constituted according to the relevant statutory provisions in force at the time. The determination of the Independent Appeals Panel will be binding on all parties.

#### **Previous year's allocation information 2019-2021**

**Seva school is an all through school. It takes up to 60 pupils in Year 6 and these children have a right to continue automatically into Year 7 if they wish. From 2019 to 2021 the number of children wishing to stay at the school and those applying to join the school has not been greater than the admission number of 120 so all applicants have been admitted.**

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year predicted for Year 7 September 2022 entry.**

**Contact details:**

Sidney Stringer Academy  
2 Primrose Hill Street  
Coventry  
CV1 5LY

**Telephone:** 02476251756

**Email:** [info@sidneystringeracademy.org.uk](mailto:info@sidneystringeracademy.org.uk)

**Website:** [www.sidneystringeracademy.org.uk](http://www.sidneystringeracademy.org.uk)

**Head Teacher:** Mrs C Turpin

**Chair of Governors:**

Mr I Dunn

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 1078

**Sixth form:** 382

**Published Admission Number:**

210

**DfE Number:** 331 6906

**Open Evening- Please check school website  
for any updates**

**Wednesday 22 September 2021**

**5:30pm-7:30pm**

**For catchment area details please visit;**

<http://www.coventry.gov.uk/catchmentareas>

**Admissions Authority**

Sidney Stringer Academy is part of the Sidney Stringer multi-academy trust.

**Please note due to the higher demand for school places for 2022 entry, Sidney Stringer Academy have agreed to admit 30 additional students as a temporary increase for Year 7 in September 2022 only. (240)**

For full details on admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1821/sidney\\_stringer\\_academy](https://www.coventry.gov.uk/downloads/download/1821/sidney_stringer_academy)

**2022/2023 Oversubscription Criteria**

Where the number of applications for admission is greater than the published admission number and after the admission of Children with an Educational Health Care Plan where Sidney Stringer Academy is named on the EHCP, applications will be considered against the criteria set out below.

- a. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order. *A looked-after child is defined in Section 22 of the Children Act 1989.*
- b. Children of staff working at the school and spend the majority of their time working at the school, with two years' service at the time of application.
- c. Children who have attended Sidney Stringer Primary school since the start of Year 5 and have remained at the school since then.
- d. Children who live in the catchment area served by the school, who have a brother or sister at the school and who will continue to do so on the date of admission. The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.
- e. Other children who live in the catchment area served by the school.
- f. Children living outside the catchment area served by the school with a brother or sister who currently attends the school and who will continue to do so on the date of admission. This criterion applies to all children who live outside the school catchment area but have a brother, sister, step-brother, step-sister, half-brother, half-sister, adopted brother or sister who already attend the school requested and who will continue to do so on the date of admission and live at the same permanent address.

**Siblings;** Whilst the Academy will give priority to brother and / or sister (see criteria for definitions of brothers and sisters) connections in its policy for allocating places, in the case of over subscription there can be no guarantee that places will be available to all siblings.

**Distance;** If after the application of the over-subscription criteria, there are still places available; applicants will be prioritised by reference to the straight line distance. The straight line distance will be measured from the centre of the child's residence to the centre of the school site, using a computerised mapping system. The shortest measurement will have the highest priority. This criterion will also be applied as a tie-break in criteria b, c and d if the academy is oversubscribed within these criteria. Where the final place can be taken by two or more applicants living an equal distance from the Academy, then the admissions number for that particular year only, will be raised accordingly to accommodate each of the applicants.

**Staff:** refers to any person employed by the Governing body of the school, or if employed by another organisation who works wholly or mainly in the school. They must meet the following criteria: • All full time teaching staff • All full time support staff – defined as those on 37 week and above contract • All part time teaching staff with a 45% and above timetable • All part time support staff who work at least 15 hours per week for 37 weeks or more. The definition does not include contract or peripatetic staff

**Home address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. Proof of permanent residence at the property concerned may be required. If an offer is made on the basis of an address that is subsequently found to be different from a child's normal and permanent address, then that place may be liable to withdrawal.

**Waiting Lists;** Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Sidney Stringer Academy receives more applications for places than there are places available, a waiting list will operate until 31st December of the same year (e.g. for applications for entry in 2022 the waiting list will operate until 31st December 2022). This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. At the 31st December, the Academy will contact the parents advising them that their child's name will be removed from the waiting list, unless they confirm directly with the Academy Trust that they wish for it to remain. This waiting list will then operate until the end of the school year. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

**School Appeals;** The Academy shall ensure that parents will have the right to appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy. The Independent Appeal Panel will be independent of the Academy Trust. The arrangements for appeals will comply with the School Admission Appeals Code published by the DfE as it applies to Foundation and Voluntary Aided schools. The determination of the appeal panel is binding on all parties. Appellants should contact Denise Ryan on 02476251756 or [dryan.staff@sidneystingeracademy.org.uk](mailto:dryan.staff@sidneystingeracademy.org.uk) for information on how to appeal. Information on the timetable for the appeals process is on our website.

**Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests	SEN	Public Care	Staff	Catchment area	Siblings	Other	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	210	705	5	2	0	203**	0	0	0.967	210	2
2020	210	708	3	5	2	200**	0	0	0.993	210	8
2019	210	786	6	3	1	230**	0	0	1.096	240*	3

\*For 2019 entry Sidney Stringer Academy agreed to offer an additional 30 spaces to the PAN as a temporary increase to meet the demand for spaces within the city.

\*\*unable to admit all catchment area requests or any out of area siblings in 2019, 2020 and 2021

**There is no guarantee that a similar situation will occur for admission in September 2022.**

**A high birth year is predicted for Year 7 September 2022 entry.**

**Contact details:**

Stoke Park School  
Dane Road  
Coventry  
CV2 4JW

**Telephone:** 02476450215

**Email:** admin@stokepark.coventry.sch.uk

**Website:** www.stokepark.coventry.sch.uk

**Head Teacher:** Miss N Rock

**Chair of Governors:**

Mr J Phillips

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 892

**Sixth form:** 116

**Published Admission Number:**  
180

**DfE Number:** 331 4008

**Open Evening- Please check school website for any updates**

**Thursday 23 September 2021**  
**3:30pm – 5pm & 6pm – 8:30pm**

**Admissions Authority**

Stoke Park School is an academy within The Futures Trust, a multi-academy trust.

For full details on admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/1814/stoke\\_park](https://www.coventry.gov.uk/downloads/download/1814/stoke_park)

**2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) and all children who were previously looked after but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is defined in Section 22 of the Children Act 1989.
2. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend Stoke Park School the following year.
3. Other children who live in the catchment area served by the School.
4. Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will be of compulsory school age and will continue to attend Stoke Park School the following year.
5. Children of staff working at the school, with two years' service at the time of application.
6. Children by reference to the distance to the preferred school

**Brothers and Sisters;** The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.



**Staff:** Staff refers to any person employed by the Academy Trust, or if employed by another organisation who works wholly or mainly in the school. All staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows: • All full-time teaching staff • All full-time support staff – defined as those on 37 week and above contract • All part-time teaching staff with a 45% and above timetable • All part-time support staff who work at least 15 hours per week for 37 weeks or more. The two-year qualification period may be waived if a post is hard to fill. The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff

**Distance;** If it is not possible to determine all the applications received that meet any of the categories described above, priority will be determined by the proximity of the child's home to Stoke Park School. A straight-line measurement using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the Local Governing Body will select by drawing lots.

**Home Address:** A pupil's home address is considered to be the residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the local governing body that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Waiting Lists;** After the initial allocation of places on 1 March 2022, the School will establish a waiting list and this will operate up until the end of the autumn term (31st December). Parents who wish for their children to continue to be considered for any places after the end of the autumn term must register their interest for the School via the Local Authority. A new waiting list will operate from the start of the spring term until the end of the academic year. Applications for inclusion on the waiting list will be ranked according to the schools oversubscription criteria

**School Appeals;** If your child has not been offered a place at Stoke Park School, you have the right of appeal against the decision. Appeals are administered by the Local Authority and heard by an independent panel. If you want to appeal for a place you should contact the Resources Directorate at Coventry City Council.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Staff	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	180	446	5	2	102	37	0	34	0.649	180	5
2020	180	476	3	2	81	36	1	57	0.888	180	3
2019	180	462	3	0	79	30	0	68	1.754	180	2

**In each year the school was able to admit up to criteria 6 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**

**Contact details:**

The Westwood Academy  
Mitchell Avenue  
Coventry  
CV4 8DY

**Telephone:** 02476467779

**Email:**

admin@thewestwoodacademy.co.uk

**Website:**

www.thewestwoodacademy.co.uk

**Head Teacher:** Ms H Lawrence

**Chair of Governors:**

Mrs Emma Sharp

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 616

**Sixth form:** 57

**Published Admission Number:**

157

**DfE Number:** 331 4043

**Open Morning/Evening - Please check school website for any updates**

Wednesday 15<sup>th</sup> September 2021 Open Evening

5pm-7:30pm

Saturday 9<sup>th</sup> October 201 Open Morning

10am – 12 noon

**Admissions Authority**

The Westwood Academy is part of the Kenilworth Multi Academy Trust (KMAT) which is the Admissions authority for the school.

**Please note due to the higher demand for school places for 2022 entry, The Westwood Academy will offer up to 30 additional places as a temporary increase to their PAN for this year only. (187)**

**2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). In addition, children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order or a child arrangements order. *A looked-after child is defined in Section 22 of the Children Act 1989*
2. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year, *The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.*
3. Other children who live in the catchment area served by the school.
4. Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year
5. NEW CLAUSE - Children whose parent (or parents) are employed by The Westwood Academy and who have been so employed for two or more years at the time at which the application is made and/or they have been recruited to fill a vacant post for which there is a demonstrable skills shortage
6. Children by reference to the distance to the preferred school

If it is not possible to meet all of the requests in any one of the categories described above, the school governors will prioritise the requests by reference to distance. *For full details on the admissions policy, click the link below -*

<https://www.coventry.gov.uk/downloads/download/1822/the-westwood-academy>

**Compulsory School Age;** Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

**Distance;** If it is not possible to meet all of the requests in any one of the categories described above, the Governors will prioritise the requests within that category by reference to distance. A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, priority will be determined by the drawing of lots overseen by a person independent of the school and the MAT.

**Home address;** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Waiting Lists;** After the initial allocation of places on 1 March 2022, the Governors in conjunction with the Local Authority will establish a waiting list and this will operate until 31st December 2022. Parents who wish for their children to continue to be considered for any places after the end of the autumn term must register their interest for the school via the Local Authority

**School Appeals;** Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply to the school direct in the first instance. The school will arrange for appeals to be registered and heard by **The Kenilworth Multi Academy Trust** Independent Appeals Panel. An independent panel will then hear appeals.

#### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	187**	281	3	1	65	20	79	4.849	168	n/a
2020	157	289	3		63	16	57	5.875	139	n/a
2019	162*	234	3	1	55	4	74	6.455	137	n/a

\*For 2019 entry The Westwood Academy agreed to offer an additional 5 places to the PAN to meet the need for spaces within the city.

\*\*For 2021 entry The Westwood Academy agreed to offer an additional 30 places over their PAN to meet the need for spaces within the city.

**In each year the school was able to admit up to criteria 6 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**



### **Contact details:**

West Coventry Academy  
Nutbrook Avenue  
Coventry  
CV4 9PW

**Telephone:** 02476426200

**Email:** [info@westcoventryacademy.org](mailto:info@westcoventryacademy.org)

**Website:** [www.westcoventryacademy.org](http://www.westcoventryacademy.org)

**Head Teacher:** Anastasia Neofitou

**Chair of Governors:**

Mrs Jane Jones

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 923

**Sixth form:** 190

**Published Admission Number:**  
237

**DfE Number:** 331 4033

### **Open Day**

**Saturday 25<sup>th</sup> September 2021**

**10am - 12 noon**

**Week beginning:**

**Monday 11 October – 15 October 2021**

**9:15am – 11:15 am (Booking required)**

### **Admissions Authority**

West Coventry Academy is its own admissions authority.

For catchment area details please visit:

[https://www.coventry.gov.uk/catchment\\_areas](https://www.coventry.gov.uk/catchment_areas)

### **2022/2023 Oversubscription Criteria**

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to child arrangements order or a special guardianship order. A *looked-after child is defined in Section 22 of the Children Act 1989.*
2. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend West Coventry Academy the following year.
3. Other children who live in the catchment area served by the school.
4. Children living outside the catchment area with a brother or sister who currently attends West Coventry Academy, provided that the brother or sister will be of compulsory school age and will continue to attend the following year.
5. Children by reference by distance to the school.

If it is not possible to meet all of the requests in any one of the categories described above, the school will prioritise the requests by reference to distance.

For full details on the admissions policy, click the link below - [https://www.coventry.gov.uk/downloads/download/1823/west\\_cov\\_academy](https://www.coventry.gov.uk/downloads/download/1823/west_cov_academy)

**Brothers and Sisters;** The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school. Where the final place in a year group is offered to one of twins or other multiple births the parent has to decide which child will take up the place.

**Address;** A student's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Distance;** A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Governor's will select by drawing lots.

**Waiting Lists;** After the initial allocation of places, the Governors in conjunction with the Local Education Authority will establish a waiting list up until the end of the Autumn Term. Parents who wish to continue to be considered for any places after the end of the Autumn Term must register their interest for the school via the Local Authority.

**School Appeals;** If parents are unsuccessful in obtaining a place, they have the right of appeal to an independent panel, who have the authority to exceed this admission number where appropriate. Appeals against the decision of Governors to refuse a place at the school must be made in writing to the Chair of Governors. Appeals will be heard by an independent appeal panel. Chair of Governors, West Coventry Academy, Nutbrook Avenue, Tile Hill, Coventry, CV4 9PW

### **Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	297*	298	1	1	120	15	42	5.514	179	n/a
2020	237	382	3		122	22	62	6.60	209	n/a
2019	237	373	1	1	117	12	66	6.238	197	n/a

\*For 2021 entry West Coventry Academy agreed to offer an additional 30 places over their PAN to meet the need for spaces within the city.

**In each year the school was able to admit up to criteria 5 but there is no guarantee that a similar situation will occur for admission in September 2022. A High birth year is predicted for Year 7 September 2022 entry.**



### **Contact details:**

Whitley Academy  
Abbey Road  
Coventry  
CV3 4BD

**Telephone:** 02476302580

**Email:** admin@whitleyacademy.com

**Website:** www.whitleyacademy.com

**Principle:** Mrs K Wright

**Chair of Governors:**

Mr David Kershaw

**Type of School:** Academy

**Age Range:** 11-18

**Number on Roll:** 773

**Sixth form:** 95

**Published Admission Number:**  
180

**DfE Number:** 331 4011

### **Open Evening - Please check school website for any updates**

**Thursday 23 September 2021**

**6pm-8pm**

### **Admissions Authority**

Whitley Academy is part of The Lion Alliance.



For catchment area details please visit:  
[https://www.coventry.gov.uk/catchment areas](https://www.coventry.gov.uk/catchment_areas)

### **2022/2023 Oversubscription Criteria**

If the school is not oversubscribed, all applicants will be offered a place. In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below, in order, until all places are filled.

1. Looked after children and previously looked after children
2. Children who live in the catchment area served by the school, who have a brother or sister attending Whitley Academy, providing that the brother or sister will be of compulsory school age and will continue to attend Whitley Academy the following year
3. Other children who live in the catchment area
4. Children of staff who meet the definition
5. Children living outside the catchment area who have a brother or sister attending Whitley Academy, providing that the brother or sister will be of compulsory school age and will continue to attend Whitley Academy the following year
6. Other children according to distance between their home and Whitley Academy

**Looked after children** are children who, at the time of making an application to the school, are: • In the care of a local authority, or • Being provided with accommodation by a local authority in exercise of its social services functions.

**Previously looked after children** are children who were looked after, but ceased to be so because they: • Were adopted under the Adoption Act 1976 or the Adoption and Children Act 2002, or • Became subject to a child arrangements order, or • Became subject to a special guardianship order.

For full details on admissions policy, click the link below -  
[https://www.coventry.gov.uk/downloads/download/1824/whitley\\_academy](https://www.coventry.gov.uk/downloads/download/1824/whitley_academy)



**Sibling;** By sibling we mean: • Children living at the same address who have one or both natural parents in common • Children living at the same address who are related by a parent's marriage • Children living at the same address whose parents are living as partners at this address • We include siblings who are adopted within our definition of sibling • We do not include 'cousins' within our definition of sibling • However, where the school is oversubscribed no guarantee can be given that places will be available for brothers and sisters. Twin sibling – admitting all multiple births when the last place is to be offered is to a twin is at the discretion of the Academy.

**Compulsory School Age;** Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

**Staff;** Under the oversubscription criteria the word staff will mean: All staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows: • All full time teaching staff • All full time support staff – defined as those on 37 week and above contract • All part time teaching staff with a 45% and above timetable • All part time support staff who work at least 15 hours per week for 37 weeks or more. The two year qualification period may be waived if a post is hard to fill. The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff.

**Home address:** A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governing Board that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Distance;** A straight line measurement will be made, using a computerised mapping system, from the centre of the child's residence – to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Directors will select by drawing lots. This process will be independently verified.

**Waiting Lists;** As required by the current School Admissions Code the school will maintain a waiting list until the end of the autumn term. We will continue to do this for subsequent terms and also maintain waiting lists for other year groups. Applications for inclusion on the waiting list will be ranked according to our oversubscription criteria as described above. When a place becomes available the Local Authority will contact the first person on the list for the relevant year. The applicants will be contacted at the end of every term to ask if they still wish their child to be held on the waiting list. The waiting list will be closed at the end of each academic year and the data discarded in line with GDPR.

**School Appeals;** If your application for a place at the school is unsuccessful, you will be informed why admission was refused and given information about the process for hearing appeals. If you wish to appeal, you must set out the grounds for your appeal in writing and send it to the following address: Please address your appeal to Whitley Academy Appeal at [admin@whitleyacademy.com](mailto:admin@whitleyacademy.com) or in writing to Whitley Academy, Appeal, Abbey Road, Coventry, CV3 4BD.



**Previous year's allocation information 2019-2021**

Academic Year	PAN	Total number of requests received	SEN	Public Care	Catchment area	Staff	Siblings	Distance	Last Distance Allocated	Total Allocated	Appeals Allowed
2021	180	235	1	0	105	0	18	55	2.395	179	n/a
2020	180	286	1	2	92	0	11	58	3.736	164	n/a
2019	180	430	2	2	131	0	16	29	1.053	180	2

**In each year the school was able to admit up to criteria 6 but there is no guarantee that a similar situation will occur for admission in September 2022. A high birth year is predicted for Year 7 September 2022 entry.**

**Contact details:**

WMG Academy for Young Engineers  
Mitchell Avenue  
Coventry  
CV4 8DY

**Telephone:** 02476464661

**Email:** [info@wmgacademy.org.uk](mailto:info@wmgacademy.org.uk)

**Website:** [www.wmgacademy.org.uk](http://www.wmgacademy.org.uk)

**Executive Principle:** Mrs K Tague

**Associate Principle:** Mr F Mahroof

**Chair of Governors:**

David Williams

**Type of School:** Academy

**Age Range:** 14-19

**Number on Roll:** 227

**Sixth form:** 229

**Published Admission Number Year 10:**  
150

**External PAN for Year 12:** 60

**DfE Number:** 331 4003

**Open Evening/Morning - Please check school website for any updates**

**Saturday 16 October 2021**

**10am-2pm**

**Link to register is:**

[www.wmgacademy.org.uk](http://www.wmgacademy.org.uk)

**Admissions Authority**

The WMG Academy for Young Engineers is a University Technical College for 14 – 19 year old students. The Academy is non-selective for entry at Year 10.

Applicants need to apply when in Year 9, by **31 January 2022**, through [Solihull MBC](#). Please see page 85 for contact details.

For full details on the admissions policy, click the link below -

[https://www.coventry.gov.uk/downloads/download/2578/wmg\\_academy](https://www.coventry.gov.uk/downloads/download/2578/wmg_academy)

**2022/2023 Oversubscription Criteria**

If there are more applications than places available then all applications will be given a priority from the oversubscription criteria and places will be offered in priority order.

1. Looked after children (under section 22 of the Children Act 1989) and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Applications for previously looked after children must be supported by appropriate evidence (ie, a copy of the adoption order, residence order or special guardianship order).
2. Remaining places will be allocated by distance from the WMG Academy (postcode CV4 8DY) as follows
  - a. Children within a 5 mile radius 40% of places (up to a maximum of 60),
  - b. Children living within a 5 – 10 mile radius 40% (up to a maximum of 60) of places,
  - c. Children outside the 10 mile radius 20% (up to a maximum of 30) of places.

**Allocation Notes:**

1. Children with an education, health and care plan that names WMG Academy Coventry will be offered a place first. This will reduce the number of places available. If there is an uneven number of places left, the proportion allocated to each part of the catchment area will be round up to the nearest whole number.
2. Where there are more applications than places available within any of the catchment areas identified within criterion (2), independently verified random allocation will be used to decide which children will be allocated a place.
3. If places remain unfilled from any of the three catchment areas, they will be offered by random allocation to the unallocated applicants.
4. Applications from sets of twins or other children from multiple births will be treated as individual applicants, this may result in one child being allocated a place under random allocation and another not.

**How to apply for a place in Year 10;** Parent(s)/carer(s) should apply for a place at the Academy by making an application via [Solihull MBC](#). The closing date for applications for the WMG Academy for Young Engineers is **31 January 2022**. All applications received by this date will be classified as “on time” and will be considered first. Parent(s)/carer(s) will be notified of the outcome of their child’s application on the National Offer Day the Monday 1<sup>st</sup> March 2022.

**Home Address:** When considering a child’s application, the permanent home address at the closing date of applications will be used. If parent(s)/carer(s) are separated and the child spends time at each parent(s)/carer(s) address, the address of the main carer (where the child lives for the majority of the week) will be used for admission to the Academy. Parent(s)/carer(s) may be asked to provide documentary evidence to verify the student’s address. This could be defined and verified as that registered with his/her doctor.

**Distance;** Distances are measured by the Council’s admissions system. The admissions system uses six-figure grid references provided by the Local Land and Property Gazetteer (LLPG). The grid references provide a unique point on each property.

**Waiting Lists;** Places may become available at the WMG Academy after the National Offer Date. All children who were refused a place will be placed on a waiting list of the Academy; The list will be prioritised in line with the oversubscription criteria; The list will be maintained until the end of the Autumn Term 2022. If a vacancy arises, the place will be offered to the child with the highest priority. Where there are more applicants on the waiting list in a priority than places available, the place will be offered using the method of random allocation.

**IN YEAR Applications to Year 10 and Year 11;** Applications for a place at any time other than the normal time for admission (in-year admission) should be made to **Coventry Council**. If there is a vacancy in the relevant year group a place will be offered. If the year group is full the application will be given a priority and put on the waiting list.

**Appeals;** If any child is refused a place at the WMG Academy, their parent(s)/carer(s) will be made aware of their right of appeal to an independent appeal panel. Information about their right of appeal will be sent to unsuccessful applicants at the time that their application is refused. The appeals process will be compliant with the School Admission Appeals Code.

#### **Previous year’s allocation information 2018-2020**

**WMG Academy is a University Technical College for 14 – 19 year old students. It takes up to 150 pupils in Year 10. From 2019 to 2021 the number of children applying to join the school has not been greater than the admission number of 150 so all applicants have been admitted. Admissions to WMG Coventry has been administered by Solihull MBC since the allocations for September 2020.**

## Section 3

# How offers of places are made

The Local Authority will inform all Coventry residents of the outcome of their application by letter or email.

#### **If you applied online:**

Emails will be sent by 5pm on the 1 March 2022. If you do not receive your email you can log in to your online account and will be able to see which school your child has been allocated to.

#### **If you applied by paper:**

Parents who submitted a paper application will receive a letter or email confirming the school offered by the 3 March 2022. If for any reason you have not received your letter or email by 4 March 2022, we will provide you with information on the outcome of your application over the telephone.

If you are not satisfied with the decision, you can discuss your concern with a member of the Admissions staff. At this time, you may wish to change your preferred options or register an appeal to an independent appeal panel. Staff in the team will advise you on the steps you need to take to do this. **Further information on the appeals process is in [Section 5](#).**

After 1 March 2022 parents can make changes (eg: address changes), make requests for places at other schools and also make a late application up to the 11 March 2022. Please email your request to [secondaryadmissions@coventry.gov.uk](mailto:secondaryadmissions@coventry.gov.uk) or call 024 76975445. From the 14 March 2022 we will put together all late applications and changes of preference and complete a second round of offers in early April.

If places subsequently become available at oversubscribed schools, they will be allocated to children amongst the outstanding requests who have the highest priority according to the oversubscription criteria, regardless of whether parents have appealed. These requests will continue to be considered for any available places until the 31 December 2022.

## **Waiting list**

The Local Authority cannot always offer places at a preferred school. If this is the case, the child's name will be automatically placed on the waiting list for the schools they have applied for. If places become available, the Local Authority will allocate the places to those who best meet the oversubscription criteria.

After the 1 March 2022, all late applications and changes of circumstances will be considered. Many of these children will not receive a place at their preferred school and will also have their name added to waiting lists in April during the second round of allocation. As this is open to all applicants there can be a considerable amount of change to the waiting lists during the second round of allocation.

All applicants will be placed in order based on the school's oversubscription criteria. This means that your position on the waiting list may go up or down depending on how others joining/leaving the list meet the oversubscription criteria. Schools will operate their own lists in conjunction with the local authority.

Waiting lists will remain in operation until the 31 December 2022. Please look at the individual school details in Section 2 or view the schools' policies at [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails) to check the individual schools position in regards to the operation of their waiting lists.

## **IMPORTANT REMINDER**

- **If you have not got a place at your preferred school, you have the right to appeal.**
- **Children can move up or down the waiting list.**
- **Having a place on the waiting list is no guarantee that a place will become available**
- **The position your child is at on the waiting list is as of the day you enquire. There will be no changes to the waiting list from 1 March until we have completed the second allocation round so information on changes to waiting list positions will only be available from 4 April 2022**
- **Parents who have applied for places outside the city should contact the appropriate authority direct to discuss the appeals process and the position on any waiting lists.**

## Section 4

# Travel to school and free school meals



## School travel and transport

One of the things to think about when deciding your preferences is how your child will get to school. The Local Authority can offer assistance for travelling to school, but only for those fitting the qualifying distance and other entitlement criteria detailed below.

Most schools in Coventry now have a School Travel Plan – a document which sets out a package of initiatives to encourage families to consider walking, cycling and travelling by bus. Using their School Travel Plan grant, many schools have improved their facilities by providing new cycle parking and safer entrances, internal footpaths and cycle paths.

Some schools have also benefited from schemes to make pupils' routes to school safer, such as pedestrian crossings, traffic calming or improvements to footpaths and cycle routes. Others have worked with pupils and bus operators to improve bus provision and information and behaviour on school transport. Many schools also offer cycle training, delivered by the City Council's Cycle Training Team.

When considering how your child will get to school, please use the following links for up to date information and advice, especially about guidance on travelling and Covid 19.

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

[www.coventry.gov.uk/cyclemap](http://www.coventry.gov.uk/cyclemap)

<https://journeyplanner.networkwestmidlands.com/>

## Qualifying distances

We have a duty to provide free home to school transport for children who live within the Coventry boundary, are of statutory school age (5 - 16 years of age) and meet one of the following criteria:

### General entitlement

Free transport will be provided for pupils attending the nearest qualifying school at which places are available if the distance from the home address to the school is:

- more than 2 miles for children aged 5 to 7 years
- more than 3 miles for children aged 8 to 16

**Please note:** The 2-mile limit will also apply to children over the age of 8 from low income families.

In each case this is shortest walking route between the home address and the school measured by which a child, accompanied as necessary, may walk safely.

**If however, you successfully apply for a place for your child at a school that is not the nearest school with places available, you will not be eligible for a free travel pass unless you qualify under the low income rules.**

## **Low income entitlement**

There are extra ways in which low income families may also qualify for free travel. Low income families are defined as those who are entitled to free school meals or who are in receipt of their maximum level of working tax credit. Children from low income families will be entitled to free travel if:

Aged 8-11 and attending the nearest qualifying school which is more than 2 miles from their home

Aged 11-16 attending:

- One of the three nearest qualifying schools between 2 and 6 miles from their home
- The nearest school preferred by reason of a parent's religion or belief which is between 2 and 15 miles from their home

## **Exceptional circumstances**

Where pupils do not qualify for free travel on distance grounds, in certain exceptional circumstances a child may be eligible for free transport. Each application will be considered on its individual merits, taking full account of all the circumstances put forward. Please see the appeals section for further details.

You can apply online via [www.coventry.gov.uk/applyforatravelpass](http://www.coventry.gov.uk/applyforatravelpass)

For further information including the appeals process please visit:

[www.coventry.gov.uk/schoolbuspasses](http://www.coventry.gov.uk/schoolbuspasses)

## **Individual school policies**

Where a child does not qualify under the Coventry City Council home to school transport policy the following schools operate a discretionary policy in which a child may qualify for free travel under their own individual transport policy. These policies are reviewed annually and are subject to change. For any queries regarding the school policies please contact the school direct.

Cardinal Newman Catholic School

Cardinal Wiseman Catholic School

**Please note:** there is no right of appeal if an application under the school policy is refused.

## **School transport for a child with special educational needs**

Sometimes Coventry City Council will provide travel assistance to pupils with special educational needs and disabilities. To find out further information, please visit the Travel Assistance page at [www.coventry.gov.uk/travelassistance](http://www.coventry.gov.uk/travelassistance)

For further information please email: [access@coventry.gov.uk](mailto:access@coventry.gov.uk)

## School meals

Secondary schools provide meals for pupils at midday and a choice of menu is offered (a hot meal or a packed lunch). Menus are planned to ensure a high nutritional content. Pupils requiring alternative diets for medical or religious reasons are also catered for.

If your child already attends a Coventry primary school and will be attending a Coventry secondary school in September 2022 the secondary school will be made aware that you receive free school meals so there is no need to make another application.

## Eligibility Criteria

The Government does not allow us to recognise any other benefit other than those mentioned below. If you are not sure, please contact the Free School Meals team.

### **Free school meals are available to children of families who are in receipt of:**

- Income Support
- Jobseekers Allowance (income based)
- Employment and Support Allowance (income based)
- Guarantee Credit (the Guarantee element of State Pension Credit)
- Universal Credit (UC)
  - Until 1 April 2018, all UC claims were eligible for free school meals, however,
  - From 1 April 2018, UC claims will only be eligible for free school meals if the total net **earned** income is under £7,400 per year OR if the child was eligible for a free school meal on 01/04/18
  - Where the child was eligible for a free school meal on 01 April 2018, they will remain entitled to a free school meal regardless of any change in parental income until they finish the phase of education they are in (primary or secondary) as at 31 March 2022
  - Any child who becomes eligible for a free school meal between 01 April 2018 and 31 March 2022 will remain entitled to a free school meal regardless of any change in parental income until they finish the phase of education they are in (primary or secondary) as at 31 March 2022
- Support under part V1 of the Immigration and Asylum Act 1999
- Child Tax Credit, **provided they are not entitled to Working Tax Credit** and have a **total** annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- **We have temporarily extended free school meal eligibility to include some children of groups who have no recourse to public funds (NRPF).** These groups are subject to a maximum household earnings threshold of £7,400 per annum. These groups are:
  - children of Zambrano carers;

- children of families with no recourse to public funds with a right to remain in the UK on grounds of private and family life under Article 8 of the European Convention on Human Rights;
- children of families receiving support under Section 17 of the Children Act 1989 who are also subject to a no recourse to public funds restriction.

***These groups are subject to a maximum household income threshold of £31,500 per year for London, and £28,200 for areas outside of London. See the [London or outside London section](#) if you are unsure as to which threshold applies for your circumstances.***

- We are also temporarily extending eligibility to children of a subset of failed asylum seekers supported under Section 4 of the Immigration and Asylum Act 1999. This group is not subject to a maximum household income threshold as these families are not able to work.

***This extension covers both children who are attending school and children who are self-isolating at home because they or a member of their household have tested positive for coronavirus (COVID-19).***

Parents receiving Working Tax Credit for four weeks after their employment finishes are entitled to free school meals during that period. This also applies to parents who start working less than 16 hours per week (please seek advice about this from the Benefits Agency)

Children who receive Income Support or Income Based Job Seekers Allowance in their own right are also entitled to receive Free School Meals.

In cases where children receive education who have not attained compulsory school age (**nursery age children**) they will only be eligible to receive a Free School Meal if they receive education both before and after the lunch period.

**Please note: If you receive Working Tax Credit only, your child is not eligible.**

If you require further advice, please visit [www.coventry.gov.uk/freeschoolmeals](http://www.coventry.gov.uk/freeschoolmeals) or contact the team direct on: [freeschoolmeals@coventry.gov.uk](mailto:freeschoolmeals@coventry.gov.uk)

Entitlement is to the value of the current price of the standard school meal.

All applications for free meals should be made online via;  
[www.coventry.gov.uk/applyforfreeschoolmeals](http://www.coventry.gov.uk/applyforfreeschoolmeals)

You should email [freeschoolmeals@coventry.gov.uk](mailto:freeschoolmeals@coventry.gov.uk) if you change address or change benefits or any other changes of circumstances so that we can keep our records up-to-date and ensure you receive the benefit you are entitled to.

If your child will be attending a school outside Coventry, you will need to make an application to the relevant Local Authority.

## **Pupil premium**

When you successfully apply for free school meals the school will receive extra government funding, even if your child does not want the meal. This additional funding will be used to help children from lower income families to do their very best at school. Please let your school know if you think you may qualify.

## **School uniform grants**

Coventry City Council do not operate a uniform grant scheme however your school may be able to offer support depending upon your financial circumstances. Please also contact the Citizens Advice Bureau by calling the Adviceline on 0800 144 8848 or via [www.advicebuddy.org](http://www.advicebuddy.org). Their offices are based at; Kirby House, 15 Little Park Street CV1 2JZ.

## Section 5

What the law says about  
parental responsibility,  
parental preference,  
crown servants and rights  
to appeal

## Definition of a parent includes

- All natural parents, whether they are married or not; and
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not the natural parent, has the care of a child or young person

## Who has parental responsibility?

- Natural mother (unless and until an Adoption Order is made)
  - Natural father not married to mother but jointly registered the child's birth with the mother (for births registered after 1 December 2003 in England and Wales)
  - A man married to the biological mother at the time of the child's birth
  - Person with a Residence Order (RO) in their favour in respect of the child whilst the RO remains in force
  - A person named in a Child Arrangement Order (CAO) as the person with whom the child shall live whilst the CAO remains in force
  - A guardian of the child appointed by the Court
  - A man with whom the child's mother has made a "parental responsibility agreement"
  - A man on whose application the Court has made a "Parental Responsibility Order"
  - Adoptive parents named in an Adoption Order
  - Local Authority named in a care order
- (This list is not exhaustive)

## What does care mean?

A person has care of a child if they live with and look after the child irrespective of their relationship with the child. This person is considered to be a parent under the education law.

Schools need to be informed of the names of all parents, people with parental responsibility or persons who care for a child in order to ensure that all persons who have rights relating to a child are consulted about important decisions.

It is therefore important that you co-operate with the school staff by providing the information they require. If changes are made to your family circumstances or if orders are made under the Children Act which relate to the child it is vital that you keep the school fully informed.

## Parental Choice

An admission authority has a duty to meet parents' preferences for a school place up to their published admission number. Parents do not have a right to choose which school their child will attend only the right to express a preference. In 2021, 75.9% of first preference requests for secondary school places were met. The individual school pages in this booklet give details of the number of last year's applications and their outcomes for each school.

Where you have been refused a school place you have the right to appeal that decision to an Independent Appeal Panel. Appeals for admissions into secondary school in September 2022 will be heard May-July 2022.



**Please Note:** You must make an application and be refused a place at each school you stated as a preference before you can make an appeal for that school.

## Appeal Outcome

Where an appeal panel allow your appeal, the admission authority must admit your child. If you wish to discuss the appeals process further, please contact school appeals on 024 7697 2647 or email; [schoolappeals@coventry.gov.uk](mailto:schoolappeals@coventry.gov.uk)

## Further Appeals

Parents who have appealed unsuccessfully can apply for a place at the same school in respect of a later academic year and have the further right of appeal if that application is unsuccessful.

Parents do not have a right to a second appeal in respect of the same academic year, except where:

- a) The Admissions Authority agree there were faults in the first appeal which may have significantly affected the outcome
- b) The Admissions Authority accept a further application for a place at the school because of a significant and material change in the circumstances of the parent, child, or school, but this has been turned down

Schools do not consider repeat applications unless the significant and material change relates to matters that would affect the level of priority which would be given to the application in accordance with the admission oversubscription criteria.

## Admission Numbers

The School Standard and Framework Act 1998, referred to in this booklet as the 1998 Act, and the School Admissions Code 2021 requires the Academy Trust for Academy Schools, to admit pupils on request up to the school's published admission number.

The published admission number applies in respect of the normal year of entry (Year 7 and in the case of the UTC Year 10) and is based on the Net Capacity Formula. The calculation takes account of the amount of teaching space the school has available. The admission number therefore is a reflection of the physical capacity of the school.

## Admission of children of UK service personnel and other crown servants

In line with the School Admissions Code (2.21) families of UK service personnel with a confirmed posting to Coventry or Crown servants returning from overseas to live in Coventry can be allocated school places before their arrival in the city if they provide an official letter that sets out their relocation date and a unit postal address or quartering area address.

This means that any schools with places available must allocate a place for a child before the family arrives in the city. Where a school is full you have the right to appeal to Independent Appeal Panel and/or to be placed on the waiting list. If families do not request a school with places available, then Coventry City Council will allocate a place at the nearest school to the intended address which has places available.

**IMPORTANT REMINDER:**

**Appealing for a school place does not affect your position on the waiting list.**

## Section 6

# Moving schools at other times

## In Year transfers - things to think about

When a child enters primary school or transfers at 11 to secondary school, it is normally expected that he or she will continue at his or her school throughout their school career. We recognise however, that there may be specific limited circumstances where a parent or guardian considers a transfer request to be appropriate. As a parent or guardian, please think carefully before making an in-year transfer request. A change of school may not be the solution and if undertaken hastily, may worsen the situation. There is clear evidence that the attainment levels of children who move schools outside the normal admissions round are significantly lower than those who remain at the same school throughout their secondary education.

In deciding whether to apply for a transfer, please look at the details below and consider the following question: **“Will a transfer be the best way to meet the educational or social needs of my child?”**

## Discussions with the current school

Have you fully discussed the problems your child is facing with their current school? In many cases schools can put measures in place to deal with any problems that a child has. It may be that they are unhappy due to bullying or finding it difficult to make friends; they might not be getting on with a teacher; they may be struggling with their work, or maybe not being challenged enough.

Whatever the problem, simply changing schools may not be the answer to solving it. Indeed, the problems could get worse in a new environment.

## Curriculum/exams

Although there is a National Curriculum that every child is expected to follow, each school will teach a different part of the curriculum at different stages and different times of the year. If you change your child's school, they are likely to miss important work and their exam results are likely to suffer. This is particularly relevant when considering a move for those children in Year 9, 10 or 11. Research has shown that pupils moving schools are far more likely to achieve poorer examination results than those who remain at the same school.

## Alternative schools

There is likely to be a small number of schools that have places available, particularly for some Year Groups. The distances your child has to travel may therefore be considerably longer. If there are no places available, and you still would like a place at a particular school, your child will be placed on the waiting list for the school requested and you will have the right to appeal to an independent appeals panel. There is however, no guarantee that this would be successful. For information on a school waiting list and appeal process, please view the schools admissions policy via [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails)

Whatever year group your child is in, it's important that if you are considering moving schools, you need to make sure that the school you choose is the right one for your child. The best way to find this out is to visit the school you are interested in - speak to the head

teacher (with an appointment) if you can. Remember the question above and find out how this school is different from the one they are at now. Is your child going to find it easier to achieve at this school than their current one?

## How to apply

For anyone making an application, please note that all secondary schools set their own rules for admissions. You can view the admissions policies for each school, via [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails)

Further information about each school can be found in its prospectus, which can be obtained direct from the school. Arrangements can be made to visit individual schools by contacting the Head teacher.

If you are currently living in the UK and would like to apply for a place at a Coventry school, please complete the In Year Secondary application form online via the following link; [www.coventry.gov.uk/secondaryinyearapplication](http://www.coventry.gov.uk/secondaryinyearapplication)

If you are currently living overseas and are intending to move to Coventry, or have recently moved to Coventry from overseas, and require a school place, please contact Access to Education officers on 024 76975491 or email [SettlementTeam@coventry.gov.uk](mailto:SettlementTeam@coventry.gov.uk) for support and advice in making your application.

If you are looking to transfer from a Coventry school to another Coventry school outside of the usual admission round (i.e. Year 6 to Year 7 and Year 9 to Year 10, WMG), please complete the in-year transfer form, which is available from the main reception of your child's current school.

Once you have completed Part 1 and Part 2 of the form, you will need to return it to your child's current school for Part 3 to be completed. The Head teacher will arrange to discuss the reasons for transfer with you.

Supplementary forms for applicants applying for Blue Coat Church of England School and Seva School can also be downloaded via [www.coventry.gov.uk/schoolcontactdetails](http://www.coventry.gov.uk/schoolcontactdetails). However, these must be returned to the preferred school direct in the paper format. Advice is available from Admissions staff in making your application.

**Remember** - until a transfer has been agreed, and a start date confirmed, it is the parent/carer's responsibility to ensure your child continues to attend school.

## Transport

If you decide to move your child, the Local Authority will NOT provide free transport even if you live outside the travel limits for the school 3 miles for secondary, 2 miles for low income families. Journeys to a new school may involve additional buses, extra costs and travelling time.

## Fair Access Protocol

All Coventry schools are required to sign up to an in-year fair access protocol.

The aim of this protocol is to reduce the time that vulnerable children spend out of school and to ensure that vulnerable children are admitted to Coventry schools on a fair basis, making sure that no school is asked to take a disproportionate number of pupils presenting with challenging behaviour or who have been excluded. Any children that are considered to require a school place through this protocol will be given priority over those on waiting lists and can be admitted to schools even when the school is full.

Further details of the protocol are available from the Inclusion and Attendance team webpages at [www.coventry.gov.uk/attendanceandinclusion](http://www.coventry.gov.uk/attendanceandinclusion)

## Applications for places outside the normal age group

Where a parent/carer seeks a place for their child outside their normal age group they must state which year group they are requesting and why they want this year group on the application form.

Parents/carers will then be contacted to discuss the matter further as requests will be considered on the circumstances of each case and in the child's best interests. Each secondary school governing body will need to make an individual decision. There are no guarantees that such applications will be agreed. However, where the application is not agreed a letter settling out the decision and reasons for it will be provided along with any rights to appeal.

## Admission of children of UK service personnel and other crown servants

In line with the School Admissions Code (2.21) families of UK service personnel with a confirmed posting to Coventry or Crown servants returning from overseas to live in Coventry can be allocated school places before their arrival in the city if they provide an official letter that sets out their relocation date and a unit postal address or quartering area address.

This means that any schools with places available must allocate a place for a child before the family arrives in the city. Where a school is full you have the right to appeal to Independent Appeal Panel and/or to be placed on the waiting list. If families do not request a school with places available, then Coventry City Council will allocate a place at the nearest school to the intended address which has places available.

## IMPORTANT REMINDER

**Until a transfer has been arranged your child should continue to attend their present school and will remain on roll until the request has been agreed. Parents are responsible by law to ensure that their children attend school every day and are liable to prosecution if the child is absent without authorisation from the school.**

## Applying for University Technical Colleges

All parents of pupils in Coventry schools who are in Year 9 in September 2021 will receive a letter containing details of other pathways for education starting in Year 10 that are available in Coventry or neighbouring areas.

University Technical Colleges (UTCs) and Studio Schools which are listed below admit students into Year 10 and their application processes open in September with closing dates on 31 October or sometimes later. Specific details of what they offer and how to apply will be available via individual school websites. For more information on which UTCs are within the area please visit: [www.utcolleges.org](http://www.utcolleges.org)

WMG Academy for Young Engineers, Coventry (please also see more details on WMG Academy in Section 2 and throughout this booklet)

[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)

[www.wmgacademy.org.uk](http://www.wmgacademy.org.uk)

WMG Academy for Young Engineers, Solihull

[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)

[www.wmgacademy.org.uk](http://www.wmgacademy.org.uk)

Stephenson Studio School, Coalville (Leicestershire)

[www.leics.gov.uk/admissions](http://www.leics.gov.uk/admissions)

[www.stephensonstudioschool.co.uk](http://www.stephensonstudioschool.co.uk)

Birmingham Ormiston Academy

[www.boa-academy.co.uk](http://www.boa-academy.co.uk)

Waverley Studio College, Birmingham

[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)

[www.waverleystudiocollege.co.uk](http://www.waverleystudiocollege.co.uk)

South and City College, Longbridge, Birmingham

[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)

[www.sccb.ac.uk/academy-home](http://www.sccb.ac.uk/academy-home)

All schools have a statutory duty to secure impartial careers guidance for all Year 8 to Year 13 students to inspire young people to fulfil their potential and to make them aware of all opportunities open to them. We strongly recommend that your child discusses their options with a careers adviser in their current school when considering applying to any of these schools.



# Section 7

## Jargon Buster

Whilst we have tried to make everything as easy as possible to understand, the process can seem quite complicated. Here is a small guide to some of the words/phrases we have used.

### **Academies**

State funded schools managed by independent sponsors. Their governing body sets the admission criteria

### **Admissions Authority**

The group responsible for dealing with your child's application. This will either be a Local Authority or the Governing Body of the school

### **Admission/oversubscription criteria**

A set of rules that are used to decide who is given places at each school

### **Allocation**

Offering places to parents

### **Catchment Area**

Local area served by school

### **“Clearing House”**

The central point for all applications, which are then passed on to other admission authorities

### **Free Schools**

Free schools are new academy schools. They are independent of the local authority and funded directly by the Department for Education. Any suitable group can make an application to establish a free school, including parents, teachers, charities, community groups and businesses. They are able to set their own curriculum and admission policy.

### **Independent schools**

Fee-paying schools which you have to apply directly to for a place

### **Initial allocation**

This is when you will be told at which school your child has been offered a place (1 March 2022)

### **Local Authority**

Your Local Authority is the Council which you pay your council tax to

### **Oversubscription**

When more people want a school than there are places available

### **Preferences**

Where you would like your child to attend school – the more you like the school, the higher the preference

### **UTC**

University Technical College

**If you need this information in another format or language  
please contact:**

**Telephone: 024 7697 5491**

**Email: [admin.emas@coventry.gov.uk](mailto:admin.emas@coventry.gov.uk)**